

**CITY COUNCIL REGULAR SESSION**

Resolution authorizing execution of a purchase agreement with Professional Sales and Service, L.C. for the purchase of two new Fire Department Basic Life Support (BLS) aid units in an amount not to exceed \$483,958, plus all applicable taxes.

Tom Wall, Fleet & Communications Manager, 452-6019

*Civic Services Department*

Todd Dickerboom, Deputy Fire Chief, 452-6959

*Fire Department*

**EXECUTIVE SUMMARY**

This Resolution authorizes an agreement with Professional Sales and Service, L.C. for the purchase of two new Fire Department BLS aid units that will replace two units that have met their useful life expectancy.

**RECOMMENDATION**

Move to adopt Resolution No. 9502.

If approved, effective date: 12/10/2018

**BACKGROUND/ANALYSIS**

As a core mission, the Bellevue Fire Department provides BLS services to the citizens of Bellevue and six neighboring jurisdictions, encompassing 43 square miles and 153,000 residents. Those jurisdictions include Beaux Arts Village, Clyde Hill, Hunts Point, Medina, Newcastle, and Yarrow Point.

BLS aid units enable Fire Department personnel to safely and effectively respond to a variety of medical emergencies, which often require specialized treatment and transport to a healthcare facility for more extensive care. BLS aid units also provide firefighters and paramedics with a highly functional and safe work area to perform pre-hospital treatment, both at the scene of an emergency and during transport.

The key performance measures listed below are critical to Bellevue retaining agency accreditation status with the Commission on Fire Accreditation International. Response readiness is a top priority, and it can be greatly affected if aid units are not properly maintained or replaced at designated intervals to minimize costly repairs and downtime.

- Arrive within six minutes from the time of call 90 percent of the time.
- Meet or exceed a cardiac save rate of 50 percent using Utstein Criteria.

To meet service demands, the Fire Department currently operates six BLS aid units, with three serving as frontline response vehicles and three filling in as reserves. The two new vehicles proposed in this

purchase agreement will become frontline units, while the units they replace will be rotated to reserve status for the remainder of their service life.

Both BLS aid units affected by this purchase agreement have met their useful life expectancy and are scheduled for replacement in 2019. When possible, refurbishing and remounting the modules onto a new chassis would be the best approach, however, the design of the existing units does not meet with the City's current aid unit design standards, making that approach cost prohibitive. Therefore, it is in the City's best interest to purchase new complete aid units designed to City of Bellevue standards.

This purchase will utilize an interlocal agreement between the City of Bellevue and the Houston-Galveston Area Council that has a contract in place to purchase from Professional Sales and Service, L.C. The City has benefitted from this cooperative purchasing arrangement for many years as it is a large consortium of public agencies and consequently obtains very competitive pricing. Both new BLS aid units will be completed and delivered to the Fire Department by the end of 2019.

## **POLICY & FISCAL IMPACTS**

### **Policy Impact**

#### Bellevue City Code

- BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the purchase contract where the cost exceeds \$90,000.
- BCC 4.28.030 provides for use of cooperative purchasing arrangements with other public agencies when the best interests of the City would be served thereby.

#### Comprehensive Plan, Neighborhoods Element

N-2. Ensure police, fire and emergency services provide high levels of public safety that respond to growth and changing community needs.

### **Fiscal Impact**

This agreement will obligate the City to pay \$483,958, plus all applicable taxes, for the purchase of two Fire Department BLS aid units.

The source of funding for these purchases is the Mechanical Equipment Rental Fund (MERF) replacement account. These expenditures are included in the recently adopted 2019-2020 budget, sufficient funding exists in MERF for both purchases.

Funds received from the sale of the retired aid units will be deposited into the MERF replacement account for future replacement needs.

## **OPTIONS**

1. Adopt the Resolution authorizing execution of a purchase agreement with Professional Sales and Service, L.C. for the purchase of two new Fire Department Basic Life Support (BLS) aid units in an amount not to exceed \$483,958, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **ATTACHMENTS & AVAILABLE DOCUMENTS**

Proposed Resolution No. 9502

## **AVAILABLE IN COUNCIL LIBRARY**

Proposed Purchase Agreement

Proposal from Professional Sales and Service, L.C.

Houston-Galveston Area Council Purchase Agreement Signature Page