

DATE: June 19, 2017

TO: Mayor Stokes and City Councilmembers

FROM: Kyle Stannert, Assistant City Manager / City Clerk

SUBJECT: Proposed cancelation of July 3, 2017 Council Meeting

Due to the Fourth of July holiday weekend, it has been proposed that both the Study Session and Regular Session meetings be canceled on July 3, 2017, and Council business resume the following week. Per Section 6.A. of the Council rules of procedure, Council meetings may be canceled by a majority vote of the Council taken at least one week before said meeting, or by the City Manager in consultation with the Council.

With the cancellation of the regular session, staff would add a consent calendar item on the agenda for the first meeting back in order to seek approval for any time sensitive matters.

If you concur, at tonight's meeting during Council Business and New Initiatives, Council should approve a motion to cancel the meeting.

Suggested Motion language:

*Move to cancel the July 3, 2017, Study Session and Regular Session meetings.*