

June 19, 2017

## **CITY COUNCIL AGENDA MEMORANDUM**

### **SUBJECT**

Resolution authorizing execution of Amendment No. 5 to the existing Professional Services Agreement with Anchor QEA, LLC, in the amount of \$190,600, to provide additional construction support services for Meydenbauer Bay Park Phase 1.

### **FISCAL IMPACT**

This agreement amendment obligates the City to pay an additional \$190,600 for professional services as part of the Meydenbauer Bay Park Phase 1 project, increasing the total contract amount to \$2,290,233. This amendment will be funded from CIP Project P-AD-92, Meydenbauer Bay Park Phase 1 Development. There are sufficient funds budgeted to complete this project.

### **STAFF CONTACTS**

Patrick Foran, Director, 452-5377  
Glenn Kost, Planning Manager, 452-5258  
Scott Vander Hyden, Project Coordinator, 452-4169  
*Parks & Community Services Department*

### **POLICY CONSIDERATION**

#### **City Contracting Policies**

City policy requires a professional services contract amendment that increases the total value of a Council-approved contract beyond the 10 percent contingency be approved by Council.

### **BACKGROUND**

A Professional Services Agreement with Anchor QEA, LLC was approved by Council on April 7, 2014 (Resolution 8721) for up to \$1,598,000 to complete landscape architecture, architecture, engineering, site design, permitting, and construction support services for Phase 1 of Meydenbauer Bay Park project. Four subsequent contract amendments totaling \$501,633 have been approved. This fifth amendment is proposed to provide additional construction support services to complete the project based on the complexity of the project and length of construction, including:

- Lengthy construction permit review process that required multiple revisions.
- A longer-than-anticipated construction period. The original contract estimated a 9-month construction timeline with related construction support services. The project's complexity, combined with the limited time allowed to complete the extensive in-water work that necessitated two summer ("fish window") construction periods, has extended the construction period from 9 to 16 months, and the resulting need to extend construction support services. The scope of work includes preparation and review of submittals and shop drawings, review and response to contractor information requests, on-site meeting attendance, inspection and multi-agency coordination of right-of-way and utility infrastructure.

Staff has been pleased with the work to date of Anchor QEA. They have been professional and responsive throughout the duration of the contract, providing a high quality design that reflects the Council's adopted Master Plan, maintaining the schedule necessary to complete the project in 2018, and maintaining open

lines of communication with staff, regulatory agencies, and the public.

Staff believes these to be fair and reasonable costs for the required work not included in the original contract, and recommends approval of this contract amendment. The cost summary is as follows:

Original Contract (No. 1450061)	\$1,598,000
Contract Amendments No. 1- 4	501,633
<i>Proposed Contract Amendment No. 5</i>	<i>190,600</i>
<b>New Contract Amount</b>	<b>\$2,290,233</b>

#### **EFFECTIVE DATE**

If approved, this Resolution becomes effective immediately upon Council adoption.

#### **OPTIONS**

1. Adopt the Resolution authorizing execution of Amendment No. 5 to the existing Professional Services Agreement with Anchor QEA, LLC, in the amount of \$190,600, to provide additional construction support services for Meydenbauer Bay Park Phase 1.
2. Do not adopt the Resolution and provide alternative direction to staff.

#### **RECOMMENDATION**

Option 1

#### **MOTION**

Move to adopt Resolution No. 9281 authorizing execution of Amendment No. 5 to the existing Professional Services Agreement with Anchor QEA, LLC, in the amount of \$190,600, to provide additional construction support services for Meydenbauer Bay Park Phase 1.

#### **ATTACHMENTS**

A. CIP Project Description  
Proposed Resolution No. 9281

#### **AVAILABLE IN COUNCIL DOCUMENT LIBRARY**

Copy of Addendum