

PLANNING COMMISSION GUIDING PRINCIPLES

Trust

- ✓ Ensure fidelity of communications that sustain trust before, during and after meetings; say what we mean and do what we say we will.
- ✓ Listen with an open mind; appreciate the professional knowledge, skills and contributions of others.
- ✓ Ensure that there is a transparent and respectful discussion, and that comments and feedback are delivered in the spirit of trust.
- ✓ The Planning Commission values and is dependent on the wealth of knowledge that Staff hold.
- ✓ Staff respect the time and effort that the Planning Commission puts into being of service.

Communicate

- ✓ Council will provide direction to the Planning Commission via liaison or written document.
- ✓ The Planning Commission will make professional and actionable requests of Staff.
- ✓ Staff will answer data requests in a timely and professional manner; packet materials are concise, and professionally delivered.
- ✓ Challenge underlying assumptions; ensure clear understanding and encourage healthy debate to bring our best thinking forward.
- ✓ Resolve conflict in real time as it occurs and productively, without escalation.

Deliver Results

- ✓ Be constructive, look forward, and ensure constructive and goal oriented discussion.
- ✓ Seek Excellence but do not 'let the perfect be the enemy of the good'.
- ✓ Stay in the room and work things out; where necessary ensure follow-on discussions to ensure that assumptions are clarified.
- ✓ Staff will update the Planning Commission on status of recommendations the Planning Commission has made to Council. If delays occur in review or implementation it is critical for the Planning Commission to understand the rationale.
- ✓ The Planning Commission Chair or designee to report to Council with staff designee where there is potential for differences of opinion.

Source: Developed by Planning Commissioners post 2014 Retreat.