

November 20, 2017

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution authorizing execution of an amendment to the existing five-year agreement with Convergent Technologies increasing the total contract amount from \$90,000 to \$482,000, plus all applicable taxes, for the purchase, installation, and configuration of access control devices, cameras, and other security hardware for major City facilities.

FISCAL IMPACT

This action obligates the City to pay up to \$482,000, plus all applicable taxes. This amount represents an increase of \$392,000 over the original contract maximum of \$90,000. Expenditures were anticipated and sufficient funding exists within the 2017-2018 adopted Facility Services Fund and Capital Investment Program (CIP Plan No. G-110, Citywide Security Improvements Project) budgets to fully fund the increase to this contract.

STAFF CONTACTS

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Civic Services Department

POLICY CONSIDERATION

Bellevue City Code 4.28 provides for open, fair, and transparent procurement of services in accordance with State law. Council approval is required for contracts in excess of \$90,000.

BACKGROUND

The spotlight on security has increased in recent years due to worldwide events targeting public facilities. In response, a Citywide Security Team (CST) was established in 2015 to collectively assess and address threats and vulnerabilities at all major City facilities. A subsequent audit of City Hall security systems was performed by a consultant in early 2016 to identify deficiencies. Those findings were prioritized by the CST for remediation. Since that time, the Citywide Security Improvements Project (CIP Plan No. G-110) was proposed and approved in the amount of \$350,000 in the 2017-2023 Capital Investment Plan. Work to be funded by this project includes security audits of all remaining major City facilities and additional security hardware upgrades, additions, and replacements.

The City contracts with Convergent Technologies to maintain our existing security hardware and software that includes access control, badging, and video monitoring devices. Convergent was selected through a competitive process for this contracted work. The City then entered into a second contract with Convergent for installation of any upgrades, improvements, or additions to this security system. Having them perform this work benefits the City as their overall familiarity with our system and remote access capabilities for programming expedites installation of new projects and ensures the new components are configured compatibly with the existing system. This second contract was for \$90,000 through May 2021. With the increased emphasis on security and recommended

improvements from the City Hall audit, this contract has been prematurely exhausted and more funds are needed to complete high priority improvements at City Hall and other sites.

Based on Convergent Technologies' solid performance record and the desire to protect the City by minimizing the number of contractors with intricate knowledge of and remote access into the security system, staff recommends amending the existing contract. This amendment seeks to:

- Add \$100,000 to cover the balance of the contract term for routine security hardware needs;
- Add \$292,000 to cover the CIP-related work focused on security system enhancements; and
- Maintain the contractual relationship with Convergent Technologies to accomplish said security work.

Altogether, the combined funding will provide the resources to make the prioritized improvements to the security infrastructure at all major City facilities. The execution of this Resolution will enable the City to further demonstrate its proactive commitment to providing employees and the public with safe and secure facilities.

EFFECTIVE DATE

If approved, this Resolution becomes effective immediately upon Council adoption.

OPTIONS

1. Adopt the Resolution authorizing execution of an amendment to the existing five-year agreement with Convergent Technologies increasing the total contract amount from \$90,000 to \$482,000, plus all applicable taxes, for the purchase, installation, and configuration of access control devices, cameras, and other security hardware for major City facilities.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION

Option 1

MOTION

Move to adopt Resolution No. 9329 authorizing execution of an amendment to the existing five-year agreement with Convergent Technologies increasing the total contract amount from \$90,000 to \$482,000, plus all applicable taxes, for the purchase, installation, and configuration of access control devices, cameras, and other security hardware for major City facilities.

ATTACHMENTS

A. CIP Plan No. G-110, Citywide Security Improvements Project
Proposed Resolution No. 9329

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Amendment 1 PO 1650139