

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution authorizing execution of a General Services contract with Canber Corps for landscaping services at various streetscape sites for an initial two-year term in an amount not to exceed \$130,761, with the option to renew for an additional two years, for a total contract value of approximately \$261,522, plus any applicable taxes and State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bremerton) for the most recently completed calendar year.

FISCAL IMPACT

This action will obligate the City to an amount up to \$130,761 for execution of a new General Services contract serving six park sites and City facilities, commencing February 6, 2018 and concluding December 31, 2019. If approved, the City will execute this contract for an initial two-year period. Upon satisfactory performance, the City will have the option to renew the contract for an additional two years for an amount up to the original contract value plus any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bremerton) for the most recently completed calendar year. If the City exercises its option to renew, the total value over four years is approximately \$261,522. There are sufficient funds budgeted in the 2018 Parks & Community Services Operating Budget for the first year of the contract for this ongoing maintenance function. Future costs associated with this contract will be requested in subsequent operating budgets and will be subject to final budget appropriation.

STAFF CONTACTS

Geoff Bradley, Natural Resources Manager, 452-2740
Tom Kuykendall, Street Tree and Arterial Program Supervisor 452-7924
Michael Hauer, Contract Administrator, 452-4480
Parks & Community Services Department

POLICY CONSIDERATION

Bellevue City Code:

BCC 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Because the contract amounts exceed \$90,000, Council approval is required.

BACKGROUND

Currently, Parks utilizes landscape contractors to perform maintenance services at 286 Park, Street Tree and Arterial Landscape and City facility sites. This contract provides services at Main Street 140th to 156th, 120th Ave NE from NE 8th to NE 3rd, 120th Ave NE Stage 3A from NE 12th to Spring Boulevard, West Lake Sammamish Parkway SE, SE 56th and 119th Ave SE and Northup Way Interim (108th to 116th). Landscape maintenance contracts include mowing, shrub pruning, weed control, hard surface cleaning, irrigation system operation, leaf removal, and garbage disposal.

The City conducted a formal RFP process with advertisements posted twice in *The Seattle Times*. Staff

reviewed and evaluated proposals from the following contractors: Signature Landscape Services, Total Landscape Corporation, Canber Corps, Badgley's Landscape LLC, Brightview Landscape Services, Earth Tech Industries and Plantscapes Horticultural Services.

Final selection of the contractor was based on a per-site analysis of the contractor's proposal amount, proposed labor hours, experience with similar sites, overall qualifications, financial standing, and past performance on other City projects. The selection process utilized is consistent with purchasing procedures outlined in the City's Contracting Policy.

Canber Corps has performed satisfactorily at comparable sites; therefore, staff is requesting approval to execute this contract.

EFFECTIVE DATE

If approved, this Resolution becomes effective immediately upon Council adoption. The effective date of the contract will be February 6, 2018.

OPTIONS

1. Adopt the Resolution authorizing execution of a General Services contract with Canber Corps for landscaping services at various streetscape sites for an initial two-year term in an amount not to exceed \$130,761, with the option to renew for an additional two years, for a total contract value of approximately \$261,522, plus any applicable taxes and State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bremerton) for the most recently completed calendar year.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION

Option 1

MOTION

Move to adopt Resolution No. 9368 authorizing execution of a General Services contract with Canber Corps for landscaping services at various streetscape sites for an initial two-year term in an amount not to exceed \$130,761, with the option to renew for an additional two years, for a total contract value of approximately \$261,522, plus any applicable taxes and State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bremerton) for the most recently completed calendar year.

ATTACHMENTS

Proposed Resolution No. 9368

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Copy of Contract