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DATE: April 2, 2018

TO: Mayor Chelminiak and City Councilmembers

FROM: Kyle Stannert, Assistant City Manager

SUBJECT: Proposed Schedule Change for April 2018 Council Meetings

Multiple Councilmembers are scheduled to be out of town next Monday, April 9, 2018 and will miss that night's Extended Study Session. Since the month of April includes 5 Monday's, it has been proposed that next week's meeting be canceled, and a special meeting be held on April 30, 2018. The added meeting would follow the Extended Study Session format, and begin at 6:00 p.m. in the Council Conference Room (1E-113).

If you concur, at tonight's meeting during Council Business and New Initiatives, Council should approve a motion to change the scheduled meeting dates in the month of April.

*Suggested Motion language:*

*Move to cancel the April 9, 2018 Extended Study Session, and hold an additional Extended Study Session on April 30, 2018.*