

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of an amendment to the contract between the City of Bellevue and Interloc Solutions for an amount not to exceed \$380,000, plus applicable taxes, for technical professional services and maintenance support services for Bellevue's enterprise asset management system, Maximo.

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Information Technology Department

EXECUTIVE SUMMARY

This Resolution authorizes the City to amend and update the current Technical Services Agreement with Interloc Solutions to include both technical professional services and technical and maintenance support services for the City's Maximo asset management system.

RECOMMENDATION

Move to adopt Resolution No. 9546
If approved, effective date: 02/11/2019

BACKGROUND/ANALYSIS

The City's Maximo asset management system is used by more than 500 employees to manage the maintenance of the City's assets which include utilities infrastructure, fleet vehicles, City facilities and parks structures. Interloc Solutions has been the City of Bellevue's partner since Maximo was consolidated under the Information Technology Department in 2008/2009. Interloc also provides the mobile version of Maximo used by staff in the field. Interloc Solutions has provided the City of Bellevue with exceptional service for the duration of the contracts.

Software manufacturers charge a software maintenance fee to provide ongoing support for their products and access to new features required to keep current with technology and business needs. In addition, technical professional services may be solicited when unique skills or staffing capacity exceed in-house capabilities. The City of Bellevue contracted with Interloc Solutions in 2013 for technical professional services and ongoing software maintenance. The purchase followed the City of Bellevue's competitive process, and the contract was in place through 2018.

In 2018, the City of Bellevue entered into a new contract with Interloc Solutions Inc for \$60,000 through a master contract with King County for technical professional services. The term of the agreement is for a period of one year, that began on June 13, 2018, with an option to renew for four additional one-year terms upon the same terms and conditions. The extension shall be automatic, unless, the City provides advance notice of the intention not to renew. This amendment seeks to expand the contract to software maintenance while adding professional service capacity to address ongoing business improvement needs.

POLICY & FISCAL IMPACTS

Policy

City Purchasing Policies:

- BCC Chapter 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Purchase contracts in excess of \$90,000 require Council approval.
- This purchase is being made through a master contract with King County which meets the City's competitive bidding requirements, and where Interloc Solutions is an authorized reseller.

Fiscal Impact

	2019-2020	2020-2021
Software Maintenance Fees	\$135,000.00	\$145,000.00
Technical Professional Services Fees	Not to exceed \$100,000.00 (includes initial \$60,000)	

Software Maintenance Fees are paid by the operating budgets of the departments that utilize the software: Utilities, Finance & Asset Management, Parks and Community Services, Fire, and Transportation. These fees are included in the adopted 2019/2020 budgets for the respective departments.

OPTIONS

1. Adopt the Resolution authorizing execution of an amendment to the contract between the City of Bellevue and Interloc Solutions for an amount not to exceed \$380,000, plus applicable taxes, for technical professional services and maintenance support services for Bellevue's enterprise asset management system, Maximo.
2. Do not adopt the Resolution and provide alternative direction to Staff

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9546

AVAILABLE IN COUNCIL LIBRARY

Initial contract #1850111 between the City of Bellevue and Interloc Solutions Inc.
Amendment #1