

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of a Professional Services Agreement with Perteet, Inc. in the amount of \$460,809, plus all applicable taxes, to provide consulting services for a City Disaster Debris Management Plan.

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EXECUTIVE SUMMARY

The consultant services would be used to create a City-wide disaster debris management plan that will better prepare the City to respond to and recover from a debris-generating event. This plan will provide the policies and guidance needed for the removal and disposition of debris caused by a major disaster and will facilitate and coordinate the management of debris in order to mitigate any potential threat to lives, health, safety and welfare of impacted citizens. It will also expedite the recovery efforts in the impacted area and address any threat of further damage to improved public or private property. Agencies with a Washington State and Federal Emergency Management Act (FEMA) acknowledged Disaster Debris Management Plan are eligible for additional 2 percent reimbursement for the cost of debris removal activities, which for Bellevue could be in the millions.

RECOMMENDATION

Move to adopt Resolution No. 9551.

If approved, effective date: 02/19/2019

BACKGROUND/ANALYSIS

In 2017, the Transportation Department, as a result of recent emergencies experienced by the City of Bellevue and the Cascadia Rising 2016 Exercise and After-Action Report, contracted with Perteet to conduct a review of the current emergency and disaster planning program within the Transportation Department. The goal of the Preparedness Initiative was to identify the actions necessary to improve Transportation's ability to keep the transportation system, community, and economy resilient and safe before, during and after a disaster.

One of the recommended actions from the Preparedness Initiative was for the City to create a City-wide disaster debris management plan. Under the Stafford Act and the Sandy Recovery Act of 2014, agencies with a Washington State and Federal Emergency Management Act (FEMA) acknowledged Disaster Debris Management Plan may become eligible for additional FEMA reimbursements for the

cost of debris removal if the acknowledged plan has been activated by the local legislative authority. In an emergent situation, the responsibility for debris removal falls to the Transportation Department, per their role as the agency lead within Emergency Support Function (ESF) 1 – Transportation; however, the effort requires the involvement of many City departments in order to prepare the City to respond and recover from a debris-generating event. The recommendation went on to mention that the planning process would benefit from a regional effort, including all neighboring jurisdictions.

The Washington State Emergency Management Division requires local jurisdictions to include a debris removal and disposal plan as part of their Comprehensive Emergency Management Plan (CEMP) as referenced by WAC 118-30. In August 2018, the Transportation Department partnered with the Office of Emergency Management to create an Incident Annex for Disaster Debris Management. The purpose of the annex was to provide the framework for the City of Bellevue to clear roadways and remove debris, open transportation routes and reduce threats to human health and safety or harm to the environment. It also identified specific jurisdictional roles, responsibilities and authorities; thresholds that would trigger coordination and response; and determine locations for and management of Temporary Debris Storage and Reduction Sites (TDSRS). The annex was included as part of the CEMP that was approved by the City Manager in December 2018. This annex provides a foundation for a complete Disaster Debris Management Plan.

A notice of request for proposals (RFP No. 18125) was published in *The Seattle Times* and *The Seattle Daily Journal of Commerce* on December 12, and 19, 2018. On January 9, 2019, at the 2:00 pm close of the RFP period, the following consultant firms submitted proposals:

1. Perteet, Inc.
2. Witt O'Brien's, LLC

The selection criteria used to evaluate the proposals included:

- Project understanding
- Experience working on similar projects
- Technical expertise

Perteet, Inc. was selected due to their experience with emergency management services including work they have performed regarding disaster debris management plans and preparedness for other local jurisdictions in the state of Washington. Perteet's proposal clearly identified plan and project tasks with sufficient detail, demonstrating an understanding of the technical expertise needed to develop the plan.

POLICY & FISCAL IMPACTS

Policy Impact

- Policy N-4. Plan and prepare for the response, recovery and mitigation of potential disasters and hazards.
- Policy CF-12. Maintain the post-disaster Response and Recovery Plan that ensures the City's capability to recover and reconstruct from a disaster.
- Policy TR-39. Design, maintain and protect the transportation system to be resilient to disaster.

- Policy UT-20. Coordinate emergency preparedness and response with local and regional utility partners.
- Policy EN-41. Provide information to the public about potential geologic hazards, including site development and building techniques and disaster preparedness.
- WAC 118-30. Local Emergency Management/Services Organizations, Plans and Programs

Fiscal Impact

This action is for a Professional Services Agreement in the amount of \$460,809, plus all applicable taxes, with the City's obligation not to exceed \$340,809, plus all applicable taxes. The remaining amount represents an optional task in the scope of the agreement to work with neighboring jurisdictions and include their input in the planning process. If this optional task is performed, the funding will be provided by the participating jurisdictions. Sufficient funds exist in the 2019-2020 General Fund operating budget for the City's obligation in this City-wide planning effort.

OPTIONS

1. Adopt the Resolution authorizing the execution of a Professional Services Agreement with Perteet, Inc. in the amount of \$460,809, plus all applicable taxes, to provide consulting services for a City Disaster Debris Management Plan.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9551

AVAILABLE IN COUNCIL LIBRARY

Scope of Work