

**CITY COUNCIL REGULAR SESSION**

Resolution authorizing execution of a four-year Professional Services Contract with Jacobs Project Management Co., to provide on-call construction management, inspection, and support for multiple high-profile, time-sensitive construction projects scheduled for completion over the next 3 – 4 years, in an amount not to exceed \$2,000,000, plus all applicable taxes, with an option to extend the contract for an additional year for \$500,000, plus all applicable taxes, with the same terms and conditions.

Paula Stevens, Interim Director, 452-2802

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*Transportation Department*

**EXECUTIVE SUMMARY**

This contract will provide Construction Management services required for City and levy-funded Capital Investment Program (CIP) projects. Specifically, this contract will provide general engineering services, with a focus on Resident Engineers and Construction Inspectors, for the following projects:

- Levy-funded Capital Improvement Plan Projects
- Other City or Levy-funded projects on an as-needed basis

**RECOMMENDATION**

Move to adopt Resolution No. 9572

If approved, effective date: 04/01/2019

**BACKGROUND/ANALYSIS**

This is one of three contracts being proposed by staff to be executed tonight to provide on-call construction management, inspection, and support for the Transportation CIP. Currently, the Capital Projects Construction Division of the Transportation Department has seven full-time equivalent (FTE) senior construction project inspectors who are available to inspect CIP projects, the Street Overlay Program, and various other CIP and Job Order Contracting (JOC) projects. There are 44 projects identified for construction in the next 3 – 4 years, which will significantly exceed available staffing resources. The proposed contract with Jacobs Project Management Co. will allow the City to use their consultant inspection services for these upcoming projects on an as-needed basis, supplementing City forces when and where needed.

Consistent with City Contracting policies, consultant selection was completed using a Request for Qualification (RFQ) selection process. Eleven firms responded to the RFQ and of these, five were short-listed for an interview. The City selected three firms to allow flexibility and distribution of work for the City's upcoming inspection needs. Jacobs Project Management Co. was selected as a top firm due to their extensive expertise managing similar construction projects for municipalities.

## **POLICY & FISCAL IMPACTS**

### **Policy Impact**

There are a number of Comprehensive Plan policies relating to Transportation construction management, inspection and support, below are a few key policies:

- Policy TR-27: Design, implement, and maintain transportation system improvements and deliver transportation services and programs in accordance with the Americans with Disabilities Act (ADA).
- Policy TR-39: Design, maintain, and protect the transportation system to be resilient to disaster.
- Policy TR-53: Maintain and enhance safety for all users of the roadway network.
- Policy TR-57: Minimize visual distractions, extraneous objects, and excessive clutter along arterials.
- Policy TR-60: Develop and implement an arterial street plan, addressing the nature and conditions of arterials, and establishing guidelines for the design of these streets to be compatible with the abutting uses.
- Policy TR-61.3: Design and manage streets to foster safe and context appropriate behavior of all roadway users.
- Policy TR-104: Incorporate pedestrian and bicycle facilities along with other mobility options in scoping, planning, designing, implementing, operating and maintaining the transportation system.
- Policy TR-106: Construct, maintain and repair pedestrian and bicycle facilities in accordance with current standards.
- Policy TR-139: Develop the transportation system in Bellevue to minimize environmental and neighborhood impacts, while addressing the city's long-term transportation and land use objectives.

### **Bellevue City Code 4.28.030(B)(1)**

The City has promulgated policies, standards, and operational procedures that support open, fair, and transparent procurement of goods and services in accordance with all applicable laws. Such policies, standards and procedures may define the levels of authority pertaining to review and approval of contract change orders and shall be followed by all City departments.

### **Bellevue City Code 4.28.040(I)**

City Council approval is required for contracts greater than \$90,000.

### **Fiscal Impact**

This action obligates the City to a maximum of \$2,000,000, plus all applicable taxes, with Jacobs Project Management Co., to provide general engineering services to support CIP projects for Transportation's City and levy-funded projects. The contract is for a four-year term with an option to extend the contract for an additional year and \$500,000, plus all applicable taxes, with the same terms and conditions. Sufficient funds exist in the 2019-2025 CIP through the individual Transportation CIP project budgets to fund these services. Funding for future years will be contingent upon approved capital funds.

## **OPTIONS**

1. Adopt the Resolution authorizing execution of a four-year Professional Services Contract with Jacobs Project Management Co., to provide on-call construction management, inspection, and support for multiple high-profile, time-sensitive construction projects scheduled for completion over the next 3 – 4 years, in an amount not to exceed \$2,000,000, plus all applicable taxes, with an option to extend the contract for an additional year for \$500,000, plus all applicable taxes, with the same terms and conditions.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **ATTACHMENTS & AVAILABLE DOCUMENTS**

Proposed Resolution No. 9572

## **AVAILABLE IN COUNCIL LIBRARY**

Professional Services Contract