

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of a three-year contract with the option for a two-year extension with A Sign Company Inc. for the purchase, fabrication, and delivery of park entry signs in an amount not to exceed \$250,000 over five years, plus all applicable taxes.

Patrick Foran, Director, 452-5377
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Anthony Terribilini, Contract Administrator, 452-4155
Parks and Community Services

EXECUTIVE SUMMARY

This Resolution authorizes the execution of a three-year contract with the option for a two-year extension with A Sign Company Inc. for the purchase, fabrication, and delivery of park entry signs.

RECOMMENDATION

Move to adopt Resolution No. 9575
If approved, effective date: 04/01/2019

BACKGROUND/ANALYSIS

The Structural Division has been replacing 2 to 5 damaged and deteriorating wood park entry signs per year with new signs that incorporate the sign standards adopted in 2014. The previous contract for park entry signs expired in 2018. A Sign Company Inc. was the sole bidder in response to the City's request for quotes and their submitted proposal met all identified standards and specifications. This contract will allow the Structural Division to continue to replace damaged and deteriorating signs. An estimated 25 to 30 signs will be replaced over the next five years.

POLICY & FISCAL IMPACTS**Policy Impact**

The Bellevue Comprehensive Plan supports the purchase and installation of the new equipment. Specifically, the Parks, Recreation & Open Space element.

PA-34: Evaluate existing parks and facilities, renovate, where appropriate, to maximize efficient maintenance and operation practices, improve safety and accessibility for all users, and to reduce, where feasible, the impacts on adjacent properties.

Bellevue City Code

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

Fiscal Impact

This action will obligate the City to an amount not to exceed \$250,000, plus all applicable taxes for the execution of a contract to purchase, fabricate, and deliver all park entry signs for three-years with the option for a two-year extension.

Sufficient funding exists in the 2019-2020 Parks and Community Services Department Operating Budget for the first two years of the contract. Future costs associated with this contract will be requested in subsequent operating budgets and will be subject to final budget appropriation.

OPTIONS

1. Adopt the Resolution authorizing the execution of a three-year contract with the option for a two-year extension with A Sign Company Inc. for the purchase, fabrication, and delivery of park entry signs in an amount not to exceed \$250,000 over five years, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

A. Design Drawings and specifications
Proposed Resolution No. 9575

AVAILABLE IN COUNCIL LIBRARY

Contract for Park entry signs