

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of a one (1) year Professional Services Agreement with Random Access Inc., for work including, but not limited to, the upgrading of the current permit tracking system, AMANDA, to the latest version, reconfiguration of the system architecture and implementation of additional modules, renewable for four successive one-year terms with 60 days' notice and agreement by both parties in an amount not to exceed \$800,000, plus all applicable taxes.

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Development Services Department

EXECUTIVE SUMMARY

One of Development Services major goals is to continuously enhance the customers' experiences and continued investment and use of technology plays a major role in the evolving online and paperless service delivery model. The AMANDA 7 Upgrade project provides access to the AMANDA systems' best practices to deliver permit review and inspection services, and in combination with planned process improvements, will increase efficiencies and access to information for staff and customers. The additional modules such as the Timekeeping and Deficiency modules will increase efficiencies, simplify the presentation of data to the external customer and will facilitate a single point of entry for all Development Services staff who must enter time.

RECOMMENDATION

Move to adopt Resolution No. 9581.

If approved, effective date: 04/15/2019

BACKGROUND/ANALYSIS

The construction permit tracking system, AMANDA, was implemented in January 2000 to replace a legacy system that was not Y2K compatible. Many of the major permit and inspection processes in the legacy system were replicated by customizing the AMANDA application when it was first implemented. However, with the passage of time those customized processes progressively became outdated, increasingly inefficient and now generate added administrative and systems overhead to maintain.

Request for Proposals (RFP) #18096 was issued in October 2018. The City only received one proposal which fortunately was lower than our cost estimate. The planned AMANDA 7 Upgrade includes enhancements that support current and planned process improvements in delivering permit and inspection services, better information management and reporting, and integration with the regional MyBuildingPermit.com permit portal. The update also provides staff the ability to use the more contemporary other AMANDA system modules that were not utilized due to the use of the legacy system process. These changes have many touch points that require unique skill sets to analyze the current architecture and build out a new efficient and user-friendly architecture.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

Fiscal Impact

This action obligates the City to an amount not to exceed \$800,000, plus all applicable taxes. Funding for the AMANDA 7 Upgrade project is provided in 2019-2020 is supported by development fees.

OPTIONS

1. Adopt the Resolution authorizing the execution of a one (1) year Professional Services Agreement with Random Access Inc., for work including, but not limited to, the upgrading of the current permit tracking system, AMANDA, to the latest version, reconfiguration of the system architecture and implementation of additional modules, renewable for four successive one-year terms with 60 days' notice and agreement by both parties in an amount not to exceed \$800,000, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9581

AVAILABLE IN COUNCIL LIBRARY

Professional Services Agreement between Random Access and City of Bellevue