

## MANAGEMENT BRIEF

DATE: May 13, 2019

TO: Mayor Chelminiak and City Councilmembers

FROM: Charmaine Arredondo, Assistant Director, 452-6466

City Clerk's Office

SUBJECT: Item 4a – Council Business – Planned Absences for Deputy Mayor

Robinson

Deputy Mayor Robinson will be unable to participate in the May 20<sup>th</sup> and May 28<sup>th</sup> City Council meetings.

Under RCW 35A.12.060 a Councilmember shall forfeit his or her office if he or she fails to attend three consecutive regular meetings of the Council without those absences being excused by the Council.

Deputy Mayor Robinson has requested the Council to vote to excuse her absence from both the May 20<sup>th</sup> Study and Regular Sessions and the May 28<sup>th</sup> Extended Study Session.

Council is being asked to consider Deputy Mayor Robinson's request for excused absences.

## SUGGESTED MOTION:

I move to excuse Deputy Mayor Robinson's absence from the May 20<sup>th</sup>, 2019 City Council Study and Regular Session and the May 28<sup>th</sup>, 2019 Extended Study Session meeting.