

**CITY COUNCIL REGULAR SESSION**

Resolution authorizing execution of amendment No. 2 to the agreement with Daptiv Solutions, LLC, and annual renewal up to four additional years, for a total of five years, with a not to exceed amount of \$217,898, plus all applicable taxes.

Sabra Schneider, Information Technology Director, 452-2972  
Bonnie Grant, IT Manager, 452-4065  
*Information Technology*

**EXECUTIVE SUMMARY**

This Resolution seeks Council authority to renew the agreement with Daptiv Solutions, LLC for up to four more years, per the terms of the agreement.

**RECOMMENDATION**

Move to adopt Resolution No. 9643.

If approved, effective date 08/05/2019

**BACKGROUND/ANALYSIS**

The Information Technology Department (ITD) procured a Project and Portfolio Management (PPM) solution from Daptiv Solutions, LLC, in July 2018, through a competitive process. This cloud-based application provides ITD with an integrated project, service and resource management solution to unify multiple work management and reporting processes.

The Daptiv product has proven effective for ITD's use in the first year of operation. IT managers, project managers, teams and individual contributors have a single tool to request, authorize, manage, and track all IT projects and assigned work as well as streamlined project and portfolio reporting. ITD seeks authorization to renew Daptiv service for up to four additional years.

The agreement dated July 27, 2018, totaled \$61,883 for configuration and first year services. Amendment No. 1 to the Agreement, dated January 31, 2019, incorporated minor service increases and added a contingency to accommodate changes throughout the active service term, resulting in a total first year expenditure of \$65,502.

The agreement has an initial term of one year with an option to renew for four additional one-year terms. Annual renewals are estimated not to exceed \$38,845, plus all applicable taxes. The five-year total estimate is approximately \$217,898, plus all applicable taxes.

**POLICY & FISCAL IMPACTS****Policy Impact**

Bellevue City Code

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

**Fiscal Impact**

This expenditure is accommodated within the 2019-20 Information Technology Maintenance and Operations budget. Recurring annual service costs of approximately \$34,995 plus all applicable taxes will be incorporated in subsequent budget processes. The estimated total cost for five years of service will be approximately \$217,898, plus all applicable taxes.

	<b>Year 1 2018-19 (Spent)</b>	<b>Year 2 2019-20</b>	<b>Year 3 2020-21</b>	<b>Year 4 2021-22</b>	<b>Year 5 2022-23</b>	<b>Total 5-Year Estimate</b>
Professional Services	\$32,677					\$32,677
Subscription Services	\$29,841	\$34,995	\$34,995	\$34,995	\$34,995	\$169,821
Tax	\$2,984	\$3,500	\$3,500	\$3,500	\$3,500	\$16,984
Contingency (Not To Exceed)	\$4,498 (\$0 Used)	\$3,850	\$3,850	\$3,850	\$3,850	\$15,400
Annual Total	\$65,502	\$42,345	\$42,345	\$42,345	\$42,345	\$234,882

**OPTIONS**

1. Adopt the Resolution authorizing execution of amendment No. 2 to the agreement with Daptiv Solutions, LLC, and annual renewal up to four additional years, for a total of five years, with a not to exceed amount of \$217,898, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

**ATTACHMENTS & AVAILABLE DOCUMENTS**

A. Amendment No. 2 to the Agreement between City of Bellevue and Daptiv Solutions, LLC.  
Proposed Resolution No. 9643

**AVAILABLE IN COUNCIL LIBRARY**

Daptiv Solutions LLC Agreement 1850160 dated July 27, 2018  
Daptiv Solutions LLC Amendment No. 1 dated January 31, 2019