

## BELLEVUE HUMAN SERVICE COMMISSION: 2020 CDBG ALLOCATION CONTINGENCY PLAN

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This Contingency Plan guides 2020 Community Development Block Grant (CDBG) funding if the actual entitlement award plus 2020 program income is greater or lesser than the estimated \$917,000.

### INCREASE IN ENTITLEMENT AND PROGRAM INCOME

If the actual amount of the entitlement award plus 2020 program income is greater than the estimated amount of \$917,000, the additional funds will be allocated as follows:

#### Option 1: If Additional Funding Is At Least \$25,000

**Step 1.** Allocate an additional \$25,000 to Ventures Microenterprise Assistance.

**Step 2.** If funds remain, additional funding can be allocated to Planning and Administration up to the statutory cap if staff determines it can be spent by the end of the program year.

**Step 3.** Any remaining funds will be allocated proportionally to the Major Home Repair and the Minor Home Repair programs.

#### Option 2: If Additional Funding Is Less Than \$25,000

**Step 1.** Additional funding can be allocated to Planning and Administration up to the statutory cap if staff determines it can be spent by the end of the program year.

**Step 2.** Any remaining funds will be allocated proportionately to the Major Home Repair and the Minor Home Repair programs.

### DECREASE IN ENTITLEMENT AND PROGRAM INCOME

If the actual amount of the entitlement award plus 2020 program income is less than the estimated amount of \$917,000, the reduction will be allocated as follows:

**Step 1.** If the reduction in the entitlement amount causes the award for Planning and Administration to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

**Step 2.** If the reduction in the entitlement amount causes the award for Public Service activities to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

**Step 3.** If additional reductions are required, the Sound Generations Minor Home Repair and the KCHA Major Home Repair awards will be reduced by proportionate amounts.

### CANCELLATION OF PROJECTS AND REALLOCATION OF FUNDS

Should it be necessary to cancel a project, the funds can be reallocated to another funded project. If no other funded project can expend the funds, then the funds will be recaptured to be allocated in a future program year or can be allocated to new projects in the current program year contingent upon City Council approval and the requirements of the Citizen Participation Plan. The contract for the KCHA Major Home Repair program can be amended to increase its funding if necessary to ensure the City's compliance with HUD timeliness requirements.