

Attachment 1

Chapter 3.63
TRANSPORTATION COMMISSION

3.63.070 Power and duties.

The commission shall act in a policy advisory capacity to the city council. The commission may hold public hearings and shall conduct studies, perform analyses, and prepare reports as required by the traffic standards code or requested by the city council. The commission shall review, advise, and make recommendations to the council as needed regarding:

- A. The preparation of transportation facilities plans as provided in BCC [14.10.030\(A\)](#) and [22.16.050](#);
- B. The progress of transportation facilities plans and corrective actions;
- C. Review of updated concurrency reports and recommendations on transportation capacity projects needed to meet level-of-service standards city-wide;
- D. Adopted level-of-service standards or transportation concurrency methodology specified in the traffic standards code;
- E. Long-range and short-range funding programs for transportation facilities or projects;
- F. Short-term planning studies and implementation programs, such as transportation demand management;
- G. Capital improvement program (CIP) and six-year transportation improvement program (TIP) project prioritization;
- H. Multi-modal system planning;
- I. Long-range transportation planning, including participation with the planning commission in preparing, reviewing and recommending comprehensive plan updates and subarea transportation plans; provided, that the planning commission shall review and make final

ATTACHMENT 1

recommendations to the city council on all matters which will be adopted by the city council as part of the comprehensive plan; and

J. Technical advice and make recommendations on: public transit plans, facilities and services; state of mobility evaluation and reporting; travel demand management programs, and specific transportation improvement projects.

In addition, the commission:

K. May participate in community outreach activities as assigned by council;

L. May provide the public with opportunities for involvement in the commission's activities;

M. May recommend particular concepts for inclusion in the city's vision, subject to approval by council;

N. May provide suggestions regarding new matters or initiatives that council might consider;

O. Shall provide at least quarterly communications to the council, highlighting major activities, future work plans, changes in work plans, and any policy direction requested;

P. Shall cooperate and coordinate duties with other council-appointed boards, commissions, committees, and task forces as appropriate; and

Q. Shall perform other duties as may be directed by the city council.

(Ord. [6243](#) § 2, 2015.)

3.63.080 Limitations.

The commission shall have no powers and duties related to the following activities:

A. Advocacy on behalf of the city or the commission without express council permission;

ATTACHMENT 1

B. Supervision of staff, administrative operations, or development activities;

C. Traffic operations and street maintenance activities where professional staff receive direction from the city council; and

D. Regional issues not specifically assigned to the commission by the city council. (Ord. [6243](#) § 2, 2015.)