

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a five-year general services agreement with Jon Abood dba Jonny's Truck for caretaking services at the City of Bellevue Marina at Meydenbauer Bay in an amount not to exceed \$216,480, plus all applicable taxes.

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Parks & Community Services Department

EXECUTIVE SUMMARY

This Resolution authorizes the execution of a five-year general services agreement with Jon Abood dba Jonny's Truck for caretaking services at the City of Bellevue Marina at Meydenbauer Bay. The current general services agreement expires December 31, 2019 and this agreement will provide services over the next five years.

RECOMMENDATION

Move to adopt Resolution No. 9677

If approved, effective date: 11/18/2019

BACKGROUND/ANALYSIS

During the course of acquiring properties for future park development, the City acquired the City of Bellevue Marina which formerly consisted of two private marinas, the Bellevue Yacht Basin and the Meydenbauer Bay Marina. The City has historically contracted with caretakers to provide the day to day services necessary for the operation of marina facilities.

The scope of work for the proposed agreement includes the following:

- Serves as a daily point of contact by providing customer service and assistance to marina tenants and the general public using the short-term visitor moorage.
- Enforces marina rules and regulations.
- Performs a series of daily site inspections which ensure the operational safety of the marina.
- Provides appropriate and timely notification of any issues with vessels or facilities.
- Completes routine cleaning maintenance and minor repairs. Notifies City staff of any potential maintenance needs.
- Provides after hours security at the marina. Responds to emergencies by contacting the appropriate responders and initiating interim processes.

To select a contractor, staff completed a competitive Request for Proposals process. One proposal was received. After review, it was determined that the proposal sufficiently met the qualifications to provide the desired services. The Contractor is intimately familiar with the marina and its daily operations given his years of prior service in this capacity.

POLICY & FISCAL IMPACTS

Policy Impact

Comprehensive Plan

PA-35: Develop parks and facilities in a quality manner to assure attractiveness, full utilization, and long-term efficiency.

Fiscal Impact

This agreement will obligate the City to a General Services Agreement in the amount of \$41,856 per year for the first three years and \$45,456 per year for the final two years, for a total amount not to exceed \$216,480, plus all applicable taxes, over the course of a five-year agreement. This contract is fully funded by the Land Purchase Revolving Fund and sufficient funding exists in the 2019-2020 budget. Additional funding associated with this agreement will be requested in subsequent budgets and will be subject to final budget appropriation.

OPTIONS

1. Adopt the Resolution authorizing execution of a five-year general services agreement with Jon Abood dba Jonny's Truck for caretaking services at the City of Bellevue Marina at Meydenbauer Bay in an amount not to exceed \$216,480, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9677

AVAILABLE IN COUNCIL LIBRARY

General Services Agreement with Jon Abood dba Jonny's Truck