

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a General Services contract with Monarch Landscape LLC DBA Signature Landscape Services for an initial two-year term in an amount not to exceed \$71,600, plus all applicable taxes, including an option to renew for an additional two years in an amount not to exceed \$71,600 plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.

Shelley McVein, Acting Director, 452-5378

Geoff Bradley, Natural Resources Operations Manager, 452-2740

Jammie Kingham, Environmental Programs Supervisor, 452-6048

Michael Hauer, Contract Administrator, 452-4480

Parks & Community Services Department

EXECUTIVE SUMMARY

This Resolution authorizes execution of a General Services contract for landscape maintenance services with Monarch Landscape LLC DBA Signature Landscape Services.

RECOMMENDATION

Move to adopt Resolution No. 9697.

If approved, effective date: 12/02/2019

BACKGROUND/ANALYSIS

Parks utilizes landscape contractors to perform maintenance services at parks, arterial streetscapes, and facilities throughout the City of Bellevue. All proposals were solicited through a competitive request for proposals (RFP) process that was open, fair, and transparent. Contracts were awarded to the lowest cost proposal that met all specifications and evaluation criteria set forth in the RFP to ensure the most cost-effective rate of return. This contract will be for services at Larsen Lake 120th Avenue NE Mitigation Site.

Mitigation landscape maintenance contracts include invasive weed removal, aquatic herbicide applications, encroachment pruning, litter removal, and hand watering. Sites are inspected regularly by contract administration staff to ensure that maintenance standards are consistent at all sites. As part of the maintenance contracts, site inspection reports are submitted by the landscape contractor and reviewed by staff to verify site conditions.

POLICY & FISCAL IMPACTS**Policy Impact**Bellevue City Code

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required where the total value of the contract exceeds \$90,000.

Comprehensive Plan, Parks, Recreation & Open Space Element

PA-29. Design, construct, operate, and maintain parklands and facilities to preserve the ecology of natural systems on parklands.

Fiscal Impact

This action will obligate the City to an amount up to \$71,600, plus all applicable taxes for execution of a new General Services contract serving Larsen Lake 120th Avenue NE Mitigation Site commencing January 1, 2020 and concluding December 31, 2021.

If approved, the City will execute this contract for an initial two-year period. Upon satisfactory performance, the City will have the option to renew the contract for an additional two years for an amount not to exceed \$71,600 plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.

Sufficient funding exists in the Wetland Monitoring Project (CIP Plan No. PW-M-15). Additional funding will be requested in a subsequent budget process and will be subject to final budget appropriation.

OPTIONS

1. Adopt the Resolution authorizing execution of a General Services contract with Monarch Landscape LLC DBA Signature Landscape Services for an initial two-year term in an amount not to exceed \$71,600, plus all applicable taxes, including an option to renew for an additional two years in an amount not to exceed \$71,600 plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

- A. CIP Project No. PW-M-15
Proposed Resolution No. 9697

AVAILABLE IN COUNCIL LIBRARY

Contract with Monarch Landscape LLC DBA Signature Landscape Services