



City of Bellevue

MEMORANDUM

DATE: June 23, 2020

TO: Human Services Commission Members

FROM: Dee Dee Catalano, Grant Coordinator, 425-452-6165
Human Services Division
Parks & Community Services Department

Agenda Item for June 30, 2020 Commission Meeting

Discussion of 2021-22 Human Services General Fund Applications – Goal 1

The Human Services Commission will begin Round #1 of its review of the 2021-2022 general fund applications with Goal #1. During Round #1, there is no discussion of funding amounts. Each application is briefly summarized by members of the review team for those applications. The summary should include the name of the application and in a few words, its strengths and weaknesses. The team can also comment on whether they think that the application should go on to Round #2 when funding amounts are discussed.

Here are the review teams:

Team 1: Jude, Someireh, Ben
Team 2: Tim, Ted
Team 3: Michelle, Anita

Because there are so many applications to get through, it is important that Commissioners try to spend no more than an average of three minutes reviewing each application. Christy has volunteered to keep track of the time during the meeting to keep us on schedule.

If Commissioners have questions for agencies about their application, they should email those questions to staff after the meeting. However, we ask that you limit your questions to ones that are **necessary for making a funding decision**. Agency staff are still overwhelmed due to the disruption caused by COVID-19, and we don't want to impose further on their time.

The usual time frame for application review has been compressed due to restrictions imposed by the coronavirus. In order to make up for meetings we missed, we are meeting twice in August rather than taking the month off. Here is the current review schedule:

Round #1

- **June 30:** Goal #1 applications
- **July 7:** Goal #2 & Goal #3 applications
- **July 21:** Goal #4 & Goal #5 applications

Round #2

- **August 4:** 2021 CDBG application review & vote on preliminary funding recommendations
Goal #1 applications
- **August 18:** Goal #2 & Goal #3 applications
- **Sept. 1:** Goal #4 & Goal #5 applications
- **Sept. 15:** Finalize funding amounts for all goal areas
Vote on preliminary 2021-2022 funding recommendations
- **Oct. 6:** Public hearing on preliminary 2021-2022 funding recommendations
Public hearing on preliminary 2021 CDBG funding recommendation
Vote on final 2021-2022 funding recommendations
Vote on final 2021 CDBG funding recommendations

Please let staff know if you will not be able to attend a meeting. It's imperative that we have a quorum so we can keep on schedule. And finally, we don't know when we will be able to meet in person again. It seems likely that virtual meetings will continue at least through July. We will let you know when we know.

Thank you for your patience as we all navigate this new way of holding Commission meetings. We all appreciate your willingness to continue this important work.