

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a two-year General Services Contract for Transportation trail maintenance with Monarch Landscape WA, LLC in an amount not to exceed \$90,944.16, plus all applicable taxes, with an option to renew for an additional three years in an amount not to exceed \$136,416.24, plus all applicable taxes, with the same terms and conditions.

Andrew Singelakis, Transportation Director, 452-6468

Chris Long, Assistant Director, 452-6013

Brian Breeden, Operations Manager, 452-4104

Tom Conway, Program Manager, 452-5376

Transportation Department

EXECUTIVE SUMMARY

This Resolution authorizes execution of a contract with Monarch Landscape WA, LLC for maintenance of the City of Bellevue Transportation trails system in order for the City to provide clean and safe alternative transportation facilities for pedestrians and cyclists.

RECOMMENDATION

Move to adopt Resolution No.9789

BACKGROUND/ANALYSIS

This Contract provides for vegetation maintenance, surface cleaning and litter removal on the City's Transportation trail system. Scheduled maintenance has been a key factor in prevention of public safety incidents such as trip and fall occurrences and sight line obstructions due to overgrown vegetation. This practice also enhances the overall aesthetic properties of the City's Transportation trail system by removing garbage, litter, moss and other debris.

Inspecting, maintaining and repairing the City's trail infrastructure proactively reduces the possibility of injury or damage resulting from overgrown vegetation as well as health and safety issues surrounding the accumulation of litter and garbage. By maintaining the existing vegetation and cleaning litter within the City's right-of-way and trail easements, the City is actively providing clean and safe alternative transportation facilities for pedestrians and cyclists.

The vendor was selected using an open, fair, transparent, and competitive process consistent with the City's contracting policies. A formal Request for Proposals (RFP) was developed and vendors were invited by direct contact and newspaper advertisement. One vendor responded to the RFP. The proposal was evaluated by Transportation and Purchasing staff who determined that the quoted unit prices are fair and equitable. The selected vendor has performed these services for the City in previous years and has delivered satisfactory service for this type of work.

POLICY & FISCAL IMPACTS

Policy Impact

Comprehensive Plan:

- TR-53. Maintain and enhance safety for all users of the roadway network.
- TR-103: Promote and facilitate walking and biking.
- TR-106. Construct, maintain, and repair pedestrian and bicycle facilities in accordance with current standards.

City Purchasing Policies:

- Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

Fiscal Impact

This action will obligate the City to a two-year General Services Contract of \$90,944.16, plus all applicable taxes, with Monarch Landscape WA, LLC., to provide Transportation trail maintenance. The contract has an option to extend for an additional three years for an amount not to exceed \$136,416.24, plus all applicable taxes, with the same terms and conditions.

Sufficient funding exists within the 2020 Transportation Operating budget for the first year of the contract. Additional funding will be requested in future budgets and will be subject to final budget appropriation.

OPTIONS

1. Adopt the Resolution authorizing execution of a two-year General Services Contract for Transportation trail maintenance with Monarch Landscape WA, LLC in an amount not to exceed \$90,944.16, plus all applicable taxes, with an option to renew for an additional three years in an amount not to exceed \$136,416.24, plus all applicable taxes, with the same terms and conditions.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9789

AVAILABLE IN COUNCIL LIBRARY

General Services Contract