

## **CITY COUNCIL REGULAR SESSION**

Resolution authorizing execution of a three-year agreement with Siemens Industry, Inc. for fire alarm and fire sprinkler system preventive maintenance, inspections, and repairs at City Hall, with a two-year renewal option, for a total contract amount not to exceed \$141,468, plus applicable taxes.

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## **EXECUTIVE SUMMARY**

Authorizing execution of this agreement will provide preventive maintenance, repair, and testing of the fire alarm and fire sprinkler system at City Hall as required by the Bellevue Fire Department and state and local fire codes.

## **RECOMMENDATION**

Move to adopt Resolution No. 9848

## **BACKGROUND/ANALYSIS**

City Hall has over 900 fire system related components requiring inspection and maintenance throughout the year. The fire alarm and fire sprinkler systems cover the entire facility including seven levels of parking garages. Preventive maintenance, testing, and repair is necessary to keep the fire alarm, fire sprinkler, and clean agent systems operating properly and to protect the City's investment by prolonging the life of the equipment.

Implementing a comprehensive preventive maintenance program demonstrates the City's commitment to providing a safe, functional workplace for staff and the public to conduct business. Additionally, the National Fire Protection Agency (NFPA) requires constant monitoring, regular inspection, testing, maintenance, and timely deficiency repairs to fire alarm and sprinkler systems. For example, fire sprinkler valves and monitoring switches are tested annually. The clean agent gas systems that protect the many servers supporting Bellevue's Information Technology Department and NORCOM's computer technology systems receive semi-annual inspection and maintenance. Regular maintenance and service of fire and life safety systems minimizes risks and provides the highest probability that these systems will operate properly in the event of an emergency by detecting fires, notifying occupants, and extinguishing flames.

The City conducted a competitive process to identify the most qualified and cost-effective vendor to provide fire alarm and sprinkler system services. Three companies submitted proposals and were evaluated based on:

- Expertise of key personnel
- Technical expertise
- Overall cost

- Experience working on similar projects
- Completeness of submittal

Siemens Industry, Inc. most closely met the evaluation criteria and was selected as the most qualified vendor.

## **POLICY & FISCAL IMPACTS**

### **Policy Impact**

Bellevue City Code Chapter 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

### **Fiscal Impact**

Approval of this action obligates the City to pay up to \$82,368, plus applicable taxes, to Siemens Industry, Inc. for preventive fire alarm and fire sprinkler system maintenance service at City Hall during the initial three-year term of the agreement. If renewed, the total five-year obligation would be up to \$141,468, plus applicable taxes.

This expenditure was anticipated in the 2021-2022 proposed Facility Services Fund budget for the first two years of the contract. Future funding for the remaining year of the initial term and for the renewal option, if exercised, will be requested in a subsequent budget process.

## **OPTIONS**

1. Adopt the Resolution authorizing execution of a three-year agreement with Siemens Industry, Inc. for fire alarm and fire sprinkler system preventive maintenance, inspections, and repairs at City Hall, with a two-year renewal option, for a total contract amount not to exceed \$141,468, plus applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **ATTACHMENTS & AVAILABLE DOCUMENTS**

Proposed Resolution No. 9848

## **AVAILABLE IN COUNCIL LIBRARY**

Proposed contract with Siemens Industry, Inc.