

## **CITY COUNCIL REGULAR SESSION**

Resolution authorizing the execution of a three-year agreement between the City of Bellevue and Diamond Parking Services to provide on-street parking enforcement in downtown Bellevue in the amount not to exceed \$433,278.03, plus all applicable taxes.

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## **EXECUTIVE SUMMARY**

This Resolution authorizes the execution of a three-year agreement between the City of Bellevue and Diamond Parking Services to provide on-street parking enforcement in downtown Bellevue.

## **RECOMMENDATION**

Move to adopt Resolution No. 9882

## **BACKGROUND/ANALYSIS**

The Downtown Parking Program began in 1996, with regular enforcement and monetary violations beginning in the summer of 1997. The main objective of the Downtown Parking Program is to provide free, short-term parking for downtown visitors and business patrons. This objective is supported through enforcement of safety and time zone rules. The downtown area, for the purposes of this contract, is defined as the west side of I-405 to the west side of 100<sup>th</sup> Avenue NE, and the south side of Main Street to the north side of NE 12<sup>th</sup> Street.

This contract will provide enforcement of parking regulations in the downtown area Monday through Saturday, 9:00 a.m. to 5:00 p.m. The contract also includes general duties such as coordination with the Bellevue District Court, attending court, arranging for towing vehicles, providing basic roadside assistance and training enforcement officers. The City requires potential enforcement officers to go through background checks prior to hiring. The Bellevue Police Chief provides the contractor's enforcement officers with limited commissions if they pass the Police Department's background check.

The contractor is the first line of contact for complaints from customers, followed by the Transportation Department and the Police Department.

A request for proposal (RFP) was conducted in August 2020 for Parking Monitoring Services. Proposals were received from LAZ Parking and Diamond Parking Services. The two proposals were evaluated and scored by a selection committee made up of staff from the Transportation Department. The selection was based on criteria identified in the RFP, which included responsiveness to the submittal requirements, qualifications, understanding of the scope, and price. Diamond Parking Services had the highest score across these four areas of evaluation.

## **POLICY & FISCAL IMPACTS**

### **Policy Impact**

The Downtown Subarea Plan notes the importance of on-street parking as support to “businesses and residents with convenient short-term parking opportunities for customers and visitors.” Demand for curb space has increased significantly due to growing competition between employer shuttles, public transit, transportation network companies (TNCs), delivery vehicles and short-term parking. Enforcement for proper use of the curb is critical to managing this competition and the following policy statements that look to optimize the use of the curb:

- S-DT-157.1 Add new permanent on-street parking spaces in high-opportunity locations that meet engineering standards for traffic safety.
- S-DT-157.2 Explore adding temporary on-street parking spaces for use during off-peak hours.
- S-DT-157.3 Consider developing a proposal to implement a pay for on-street parking program.
- S-DT-157.4 Integrate on-site loading space and/or create designated curbside loading space through development review.
- S-DT-157.5 Integrate time-limited curbside space for passenger pick-up and drop-off through development review.
- S-DT-157.6 Consider designating permanent or off-peak curbside vehicle queues in high-demand locations.
- S-DT-157.7 Allow restricted use of designated on-street parking spaces for electric vehicle charging stations.

### **Fiscal Impact**

This action obligates the City to \$433,278.03, plus all applicable taxes for on-street parking enforcement in Downtown Bellevue for the next three years. \$265,641 is included in the 2021-2022 Transportation operating budget. This budget fully covers Diamond’s services for the first two years of the program. Future costs associated with this agreement will be requested in the 2023-2024 budget and will be subject to final budget appropriation.

## **OPTIONS**

1. Adopt the Resolution authorizing the execution of a three-year agreement between the City of Bellevue and Diamond Parking Services to provide on-street parking enforcement in downtown Bellevue in the amount not to exceed \$433,278.03, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **ATTACHMENTS & AVAILABLE DOCUMENTS**

Proposed Resolution No.9882

## **AVAILABLE IN COUNCIL LIBRARY**

General Services Agreement