CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a $4,000 contract amendment with Bockyn, LLC to provide City staff software training for the BlueRec system for a total contract amount of $186,820, inclusive of all applicable taxes.

Michael Shiosaki, Director, 452-5377
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Angela Ferguson, Business Systems Manager, 452-4180
Parks & Community Services

PJ Rodriquez, Chief Operating Officer, 452-4205
Information Technology Department

EXECUTIVE SUMMARY

This Resolution authorizes execution of contract amendment with Bockyn, LLC for special stakeholder and user onsite software training.

RECOMMENDATION

Move to adopt Resolution No. 9931

BACKGROUND/ANALYSIS

In 2015, Council authorized execution of a contract with Bockyn, LLC for registration, scheduling, and point of sale (POS) software implementation and staff training.

The original agreement included software implementation, system configuration, interfaces, project management, employee training, and annual maintenance. The software system, known as BlueRec, allows for both customer access to the City's programs and facilities and administration of the registration and reservation processes. The City effectively processes over 30,000 customer registrations per year for approximately 1,500 program offerings. In addition, the scheduling component helps staff manage reservations for 126 different facilities and sports fields located throughout the City. The City also uses the POS functionality.

The project team of Bockyn, LLC and City staff collaborated through many challenges and configuration design changes to bring the project to a successful implementation. In 2019, the City amended the original agreement to allow Bockyn, LLC to provide a dedicated server to support the new software in a more secure environment.

This second proposed amendment provides for additional staff training, that was identified and requested by the Registration, Scheduling, and Point of Sale System (RSPS) project team due to the additional configuration, interface development and business process changes. The additional training will provide necessary clarity on system functionality, allowing for a smooth implementation transition.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code chapter 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Because the new contract total with the amendment exceeds 10 percent of the original authorized amount, Council approval is required.

Fiscal Impact

This agreement is fully funded from application reserves in the Information Technology Fund (Fund 5270), and there is sufficient funding in the Parks Software Replacement budget to pay for the project. This amendment obligates the City to pay an additional $4,000, resulting in a total contract amount of $186,820.

Original Contract	$166,200
Contract Amendment No. 1	$ 16,620
Contract Amendment No. 2	$ 4,000
New Contract Amount	**$186,820**

OPTIONS

1. Adopt the Resolution authorizing execution of a $4,000 contract amendment with Bockyn, LLC to provide City staff software training for the BlueRec system for a total contract amount of $186,820, inclusive of all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9931

AVAILABLE IN COUNCIL LIBRARY

Bockyn, LLC Contract Amendment No. 1
Bockyn, LLC Contract Amendment No. 2