

## CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a five-year General Services contract with Guardian Security for Fire and Security Alarm monitoring, annual confidence testing and system maintenance for all Parks & Community Services facilities in an amount not to exceed \$295,128.06 including all applicable taxes.

Michael Shiosaki, Director, 452-5377

Thomas Purcell, Structural Operations Manager, 452-2036

Anthony Terribilini, Contract Administrator, 452-4155

*Parks & Community Services*

## EXECUTIVE SUMMARY

This Resolution authorizes execution of a five-year General Services contract with Guardian Security for Fire and Security Alarm monitoring, annual confidence testing and system maintenance for all Parks & Community Services facilities.

## RECOMMENDATION

Move to adopt Resolution No. 9937

## BACKGROUND/ANALYSIS

Currently, the Parks Department utilizes skilled contractors to provide 24 hours, 7 days per week monitoring, confidence testing, maintenance and support for the fire and alarm systems located at all Park facilities. This contract will provide for the continued support of such systems. The contract includes local monitoring and emergency dispatch, annual inspections and confidence testing of equipment, emergency service, maintenance, and repair.

The City conducted a competitive request for proposals (RFP) process through the Builders Exchange and advertised in The Seattle Times and the Seattle Journal of Commerce. Staff reviewed and evaluated proposals. Selection was based on the proposal amount, project understanding, technical experience, qualifications, and the ability to provide monitoring and service to City owned equipment. Guardian Security was selected after a thorough evaluation of all proposals.

## POLICY & FISCAL IMPACTS

### Policy Impact

Bellevue City Code

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

### Fiscal Impact

This action will obligate the City to an amount up to \$295,128.06 including all applicable taxes for execution of a new General Services contract serving all Parks and Community Services facilities, commencing July 1, 2021, and concluding June 30, 2026. If approved, the City will execute this contract for a five-year period. There are sufficient funds included in the 2021-2022 Parks & Community Services Operating Budget for the first two years of the contract. Future costs associated with this

contract will be requested in subsequent operating budgets and will be subject to final budget appropriation.

### **OPTIONS**

1. Adopt the Resolution authorizing execution of a five-year General Services contract with Guardian Security for Fire and Security Alarm monitoring, annual confidence testing and system maintenance for all Parks & Community Services facilities in an amount not to exceed \$295,128.06 including all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

### **ATTACHMENTS & AVAILABLE DOCUMENTS**

- A. Cost proposal form for Fire and Security Alarm monitoring with site list
  - B. Cost proposal form for annual Fire Alarm confidence testing with site list
  - C. Labor cost proposal sheet
- Proposed Resolution No. 9937

### **AVAILABLE IN COUNCIL LIBRARY**

Parks Structural Security and Fire Systems Alarm Monitoring and Confidence Testing General Services Contract