

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of an agreement with One Diversified, LLC for the purchase of audio and video equipment for Council chambers, Council conference room, media room and related services for all City departments, including one year of support coverage, in the amount of \$334,080.73, plus all applicable taxes, and the option to purchase extended support coverage for up to four additional years in the amount of \$75,330, plus all applicable taxes, for a total amount not to exceed \$409,410.73, plus all applicable taxes.

Sabra Schneider, Chief Information Officer, 452-4890
Information Technology Department

Charmaine Arredondo, Assistant Director/City Clerk, 452-4644
City Clerk's Office

EXECUTIVE SUMMARY

This agreement includes the purchase of audio and video equipment, related software, and maintenance services with the option to purchase extended maintenance and support services for up to four additional years.

RECOMMENDATION

Move to adopt Resolution No. 9957

BACKGROUND/ANALYSIS

This agreement allows the City to replace the audio and video equipment used for Council meeting broadcast, livestream, hybrid, and online meetings. The existing audio and video equipment has reached the end of its serviceable life and is due for replacement. The media control room equipment and system and audio and video equipment in the Council Chambers and conference room were last replaced in 2014. Since then, expectations for livestreaming on multiple media channels and online meetings have changed significantly, taxing the existing equipment's capabilities. This replacement addresses the changed expectations while enhancing reliability and supportability of broadcasting operations.

The City followed a competitive process, leveraging the State of Washington Department of Enterprise Services technology master contract for audio-visual solutions to select a preferred vendor. City staff provided requirements to three vendors on the State's master contract list, ran a site walk-through and interview process, and reviewed the vendors' proposals. One Diversified, LLC had the combination of price and services that best met the City's requirements.

The agreement will provide new audio and video equipment for Council Chambers, Council conference room, and the media room to meet current and emerging needs of communicating and engaging with the public. The agreement also provides one year of support services to troubleshoot and mitigate technical problems and the option to purchase extended support services for up to four additional years.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code 4.28.150 authorizes the City to join in cooperative purchasing arrangements with other public agencies when the best interests of the City would be served thereby. Execution of this agreement allows the City to take advantage of the Washington State Department of Enterprise Services master contract.

Fiscal Impact

This expenditure of \$334,080.73 plus all applicable taxes is accommodated within the 2021-2022 ITD Computer Replacement Fund and ITD operating budget and City Clerk's Office operating budget. The extended support service costs of \$75,330 for up to four additional years plus all applicable taxes will be incorporated in subsequent budget processes. The estimated total cost will be approximately \$409,410.73, plus all applicable taxes.

OPTIONS

1. Adopt the Resolution authorizing execution of an agreement with One Diversified, LLC for the purchase of audio and video equipment for Council chambers, Council conference room, media room and related services for all City departments, including one year of support coverage, in the amount of \$334,080.73, plus all applicable taxes, and the option to purchase extended support coverage for up to four additional years in the amount of \$75,330, plus all applicable taxes, for a total amount not to exceed \$409,410.73, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9957

AVAILABLE IN COUNCIL LIBRARY

Vendor Proposal-Quote

NASPO – DES Master Agreement No. 03418