City of Bellevue

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a three-year contract with PPC Solutions, Inc. for uniformed security guard services at various park sites, with an option to renew for two additional one-year terms, for a total contract amount not to exceed $900,000, plus all applicable taxes.

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Parks & Community Services Department

EXECUTIVE SUMMARY

This Resolution authorizes Parks & Community Services to contract for security guard services at Meydenbauer Bay Park, Downtown Park, McCormick Park, Highland Community Center Park, Robinswood Ballfields, Lake Hills Park, Hillaire Park, Crossroads International Park, Crossroads Community Center, Larson Lake Cabin and various sites on an as-needed basis over three years with two one-year extensions.

RECOMMENDATION

Move to adopt Resolution No. 9962

BACKGROUND/ANALYSIS

Parks & Community Services is committed to providing a safe and enjoyable experience for park users and those living adjacent to parks properties. Since 2015 Bellevue Parks has utilized uniformed security guard services to help protect against crime, vandalism, after-hours noise issues and provide a quick conduit to police when needed, and document safety concerns through daily reporting. This Resolution will contract services for continued uniformed security guard services at various Bellevue parks sites, helping to offer a safe environment for park users and the adjacent property dwellers. The contractor shall provide and manage trained, unarmed security personnel that are not to physically intervene in disputes or acts of violence and are directed to call 911 if not obtaining voluntary compliance by park patrons. Security guards will be in easily recognizable uniforms and vehicles marked with the company logo parked in designated locations at each site. All security personnel are expected to pro-actively interact with parks users and staff as they patrol through a site. With the exception of Meydenbauer Beach Park, scheduled patrols are after normal park operating hours.

Contracted security guard services have been in place since 2015 and the current contract for security guard services is expiring. A request for proposal (RFP) was issued to solicit proposals for security guard services. Two proposals were evaluated based on price, tracking system, a review of reports & logs, references, similar experience with local governments, and 24/7 dispatch. After review and evaluation of the submitted proposals, followed by reference checks, Phoenix Protective Corp, Inc. (PPC Solutions, Inc.) was selected as the most qualified vendor.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds $90,000.

Fiscal Impact

This action will obligate the City of an amount not to exceed $900,000 plus applicable taxes, to PPC Solutions, Inc. for uniformed security guard services. Upon satisfactory performance of the initial term, the City may execute two one-year renewal options.

These expenditures were anticipated, and sufficient funding exists within the 2021-2022 Parks and Community Services budget.

OPTIONS

1. Adopt the Resolution authorizing execution of a three-year contract with PPC Solutions, Inc. for uniformed security guard services at various park sites, with an option to renew for two additional one-year terms, for a total contract amount not to exceed $900,000, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

A. Parks Security Guard Services Scope of Work
Proposed Resolution No. 9962

AVAILABLE IN COUNCIL LIBRARY

Parks Security Services Request for Proposal
Contract with PPC Solutions, Inc. for Parks security guard services