

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of an amendment to the Professional Services Agreement with Hayre McElroy & Associates, LLC to provide additional materials testing, monitoring, and reporting services required to support construction of the Downtown Park NE Gateway in the amount of \$24,989, plus all applicable taxes.

Michael Shiosaki, Director, 452-5377
Pam Fehrman, Planning Manager, 452-4326
Ken Kroeger, Project Manager, 452-4624
Parks & Community Services Department

EXECUTIVE SUMMARY

This Resolution authorizes execution of a contract amendment to provide additional materials testing, monitoring, and reporting services required to support construction of the Downtown Park NE Gateway.

RECOMMENDATION

Move to adopt Resolution No. 9990

BACKGROUND/ANALYSIS

On May 18, 2020, Council approved a Professional Services Agreement with Hayre McElroy & Associates, LLC (HMA) for up to \$130,797 (Resolution No. 9756) to provide required third party engineering testing, monitoring, and reporting services to support the construction of NE Gateway in Downtown Park (DTP). The cost increase exceeds 10 percent, thus requiring Council approval.

This amendment proposal reflects the additional work needed to provide required third party technical services during construction to complete the NE Gateway in Downtown Park. The original contract scope of work was based on evaluation of construction and permitting requirements via best practices and informed by estimated typical construction conditions and timeframes. Atypical construction delays due to COVID-19, wildfire smoke impacting air quality, and winter weather conditions extended construction timelines and required additional monitoring and testing efforts.

Staff has been pleased with the work of Hayre McElroy & Associates, LLC. They have been professional and responsive throughout the duration of the contract, providing staffing and technical services to meet the extended schedule necessary to complete the project, while maintaining open lines of communication with staff, regulatory agencies, and our general contractor.

Staff has closely reviewed these costs and believe them to be fair and reasonable for the required additional work and recommends approval of this contract amendment.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code chapter 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Since the new contract total with the amendment exceeds 10 percent of the original authorized amount, Council approval is required.

Fiscal Impact

This action obligates the City in the amount of \$24,989 for additional engineering services, increasing the total professional services contract to \$155,786. There are sufficient funds in CIP P-AD-100 - Downtown Park NE Entry/Gateway Development to complete this work.

•	Original Contract	\$130,797
•	Contract Amendment No. 1	<u>\$ 24,989 (19% increase)</u>
•	New Contract Amount	\$155,786

OPTIONS

1. Adopt the Resolution authorizing execution of an amendment to the Professional Services Agreement with Hayre McElroy & Associates, LLC to provide additional materials testing, monitoring, and reporting services required to support construction of the Downtown Park NE Gateway in the amount of \$24,989, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

A. CIP Detail P-AD-100
Proposed Resolution No. 9990

AVAILABLE IN COUNCIL LIBRARY

Hayre McElroy & Associates LLC Contract Amendment