

CITY OF BELLEVUE
CITY COUNCIL

Summary Minutes of Regular Meeting

September 7, 2021
6:00 p.m.

Virtual Meeting
Bellevue, Washington

PRESENT: Mayor Robinson, Deputy Mayor Nieuwenhuis, and Councilmembers Barksdale, Lee, Robertson, Stokes and Zahn

ABSENT: None.

1. Call to Order

The meeting was called to order at 6:01 p.m., with Mayor Robinson presiding.

2. Roll Call; Flag Salute

City Clerk Charmaine Arredondo called the roll. All Councilmembers were present and participating remotely. Councilmember Lee led the flag salute.

(a) National Recovery Month Proclamation

Councilmember Barksdale read the proclamation recognizing September 2021 as National Recovery Month in Bellevue. He encouraged residents to observe the month with programs, activities and ceremonies to support wellness, resilience and recovery.

(b) September 11 Proclamation

Deputy Mayor Nieuwenhuis read the proclamation recognizing September 11, 2021 as the 20th anniversary of the terrorist attacks on the World Trade Center, the Pentagon, and Flight 93. He urged everyone to never forget to mourn those who were lost and to continue to support first responders and others who defend our country every day.

3. Approval of Agenda

→ Deputy Mayor Nieuwenhuis moved to approve the agenda, and Councilmember Lee seconded the motion.

→ The motion carried by a vote of 7-0.

4. Oral Communications

- (a) Lisa Young expressed concern regarding the increase in homelessness in south Bellevue and the growing number of RVs and other large vehicles on SE 41st Street. She said it is difficult for trucks, buses, and emergency vehicles to navigate the street and suggested that it should be widened. She described threatening behaviors by some of the vehicle residents and expressed concern regarding public safety. Ms. Young encouraged the City to address the problem and to avoid becoming like Seattle.
- (b) Heidi Dean said that Pamela Johnston alerted her to Ordinance No. 6597 on tonight's agenda, which reallocates leftover funds from the Surrey Downs Park project and the Downtown Park northeast gateway project to the Newport Hills neighborhood park under development. She said that, as a member of the Newport Hills Community Club and its longstanding parks committee, she would have expected to be notified by the City. She said she is grateful for the funding. However, she expressed concern that the large dog park area and the 18-21 parking spaces are not compatible with a neighborhood park. Ms. Dean encouraged the City to maintain the neighborhood focus and to ensure a public gathering space for adjacent residents.

5. Reports of Community Councils, Boards, and Commissions: None.

6. Report of the City Manager: None.

7. Council Business and New Initiatives

- (a) Council Liaison Recommendation for Appointment to the Transportation Commission

Councilmember Robertson said four applications were received to fill the vacancy on the Transportation Commission, and interviews were conducted by Ms. Robertson, staff, and the Transportation Director. Ms. Robertson recommended the appointment of Brad Helland to serve a partial term expiring on May 31, 2024. Mr. Helland is an engineer and previously served two terms on the Environmental Services Commission, including as chair.

→ Councilmember Robertson moved to appoint Brad Helland to serve a partial term on the Transportation Commission expiring on May 31, 2024. Deputy Mayor Nieuwenhuis seconded the motion.

→ The motion carried by a vote of 7-0.

8. Consent Calendar

→ Deputy Mayor Nieuwenhuis moved to approve the Consent Calendar, and Councilmember Stokes seconded the motion.

→ The motion to approve the Consent Calendar carried by a vote of 7-0, and the following items were approved:

- (a) Council Minutes
Minutes of July 19, 2021 Regular Meeting
Minutes of July 26, 2021 Regular Meeting
Minutes of August 2, 2021 Regular Meeting
- (b) Motion to approve payment of claims and payroll for the period July 1, 2021 - July 31, 2021.
- (c) Resolution No. 9981 authorizing execution of an Interlocal Agreement between the City of Bellevue and the City of Kirkland for an Emergency Water Intertie located at Points Drive and 96th Avenue NE.
- (d) Resolution No. 9982 authorizing execution of a Sewer Collection Facilities Interlocal Agreement between the City of Bellevue and the City of Redmond.
- (e) Resolution No. 9983 authorizing execution of Amendment No. 1 to the Agreement for Construction, Operation, and Maintenance of Joint-Use Water Storage and Pumping Facility (date 9/28/1990) with the City of Redmond.
- (f) Ordinance No. 6597: (1) amending the 2021-2027 General Capital Investment Program (CIP) Plan to decrease the budget for the Surrey Downs Park Development (CIP Plan No. P-AD-95) by \$645,000; (2) amending the 2021-2027 General CIP Plan to decrease the budget for the Gateway/NE Entry Downtown Park (CIP Plan No. P-AD-100) by \$783,409; (3) amending the 2021-2027 General CIP Plan to increase the budget for the Newport Hills Park Development (CIP Plan No. P-AD-102) by \$1,428,409; and (4) awarding Bid No. 21070, the Newport Hills SE 60th Street Neighborhood Park project, to Terra Dynamics Inc. as the lowest responsible and responsive bidder, in the amount of \$2,935,750.00, plus all applicable taxes.
- (g) Resolution No. 9984 authorizing the execution of a five-year General Services Agreement for Streets and Signals Programmatic Tree and Vegetation Maintenance with Monarch Tree Services in an amount not to exceed \$437,500, including all applicable taxes.
- (h) Motion to award Bid No. 21084, 2021 Citywide Crosswalk Improvements (CIP Plan Nos. PW-M-2, PW-M-20, and NEP-2) to Kamins Construction as the lowest responsible and responsive bidder, in the amount of \$418,322.61, plus all applicable taxes.
- (i) Resolution No. 9985 authorizing the execution of a three-year Professional Services Agreement with David Evans and Associates, Inc., in an amount not to exceed \$350,000, plus all applicable taxes, to provide on-call civil and

geotechnical engineering services and survey services to support the planning and design of pavement preservation projects for the Transportation Department.

- (j) Resolution No. 9986 authorizing execution of a five-year professional services agreement with The Gordian Group to provide consulting services that support the City's Job Order Contracting program, for a total amount not to exceed \$875,000, plus all applicable taxes.
 - (k) Resolution No. 9987 authorizing the execution of a Small Public Works contract with Fidalgo Paving & Construction, LLC for parking lot repairs at Newcastle Beach Park, as the lowest responsive and responsible bidder, in an amount not to exceed \$107,240 plus all applicable taxes.
 - (l) Resolution No. 9988 authorizing the execution of a five-year General Services Agreement for Streets and Signals Programmatic Tree and Vegetation Maintenance with Davey Tree Expert Company in an amount not to exceed \$437,500, including all applicable taxes.
 - (m) Ordinance No. 6598: 1) amending the 2021-2022 General Capital Investment Program (CIP) Fund to increase the appropriation by \$25,002; and, 2) amending the 2021-2027 CIP Plan to increase the budget for the ITS Master Plan Implement Program (CIP Plan No. PW-R-156) by \$25,002 to cover Bellevue's work on the University of Washington (UW) Phase 1 concept development of the "Complete Trip Empowered by Data Standards: Accessible Mapping Standards and Data Collaboration Drive Accessible Multimodal Active Transportation and Mobility" Project.
 - (n) Resolution No. 9989 authorizing the execution of an agreement with Reynolds General Contracting, Inc. for roof replacement at the Enatai Boathouse in the amount of \$786,450 plus all applicable taxes.
 - (o) Resolution No. 9990 authorizing execution of an amendment to the Professional Services Agreement with Hayre McElroy & Associates, LLC to provide additional materials testing, monitoring, and reporting services required to support construction of the Downtown Park NE Gateway in the amount of \$24,989, plus all applicable taxes.
9. Public Hearings: None.
10. Study Session
- (a) Update to Business and Occupation (B&O) Tax Code

City Manager Brad Miyake introduced discussion regarding an update to the Business and Occupation (B&O) tax code. He said staff is seeking direction to return with the appropriate legislation on a future consent calendar to amend the code.

Toni Call, Director, Finance and Asset Management Department, said the City has a B&O gross receipts tax that complies with the state model ordinance, as well as a separate square footage tax that was implemented in 1977. The last major update to the square footage tax occurred in 2012. At that time, the Council adopted a set of B&O tax guiding principles: 1) maintain a taxpayer-friendly environment, 2) simplify Bellevue tax code, 3) simplify the administration of the City's tax, and 4) gain consistency with other taxing jurisdictions where possible.

Ms. Call provided an overview of the proposed changes to the B&O tax code. During the 2012 update, the Council directed staff to edit the code reference to tangible personal property to acknowledge digital goods and intangibles. The implementation of the code update did not reflect the concept of digital goods in a consistent manner throughout the code, which has caused confusion for businesses.

Ms. Call said the code update proposes amendments to add references to digital goods where appropriate and to ensure consistency with the model ordinance. The update aligns with the City's longstanding practice and establishes consistency throughout the code. There are no changes to tax rates, the taxing approach or the guiding principles. The changes affect BCC sections 4.09.077(F), 4.09.090(I), and 4.09.100(N). Ms. Call noted staff's public outreach efforts, including posting the proposed changes on the City's tax web page and issuing email notifications to approximately 1,400 residents. She said the only comment from the public identified a grammatical error in the City's communications.

Ms. Call said staff is seeking direction to return with the appropriate legislation on a future consent calendar for Council approval.

Responding to Mayor Robinson, Ms. Call confirmed that there are no changes to the tax rates or tax schedules and that the changes are for clarification and consistency throughout the code.

Responding to Councilmember Lee, Ms. Call said the City issues refunds for tax overpayments by business owners.

Responding to Councilmember Barksdale, Ms. Call said staff would follow up with information regarding sets of guiding principles applicable to sections of the code.

Responding to Councilmember Robertson, Ms. Call said the guiding principles were developed with the Council in 2012. Councilmember Robertson thanked staff for their efforts to streamline the code and to improve consistency and cross-references.

→ Deputy Mayor Nieuwenhuis moved to direct staff to draft legislation for consideration on a future consent calendar updating the City of Bellevue's B&O tax code. Councilmember Stokes seconded the motion.

→ The motion carried by a vote of 7-0.

(b) Homelessness Outreach Program Update

Mr. Miyake introduced discussion regarding the homelessness outreach program. The program was initiated in September 2019 to apply the One City approach to address and respond to the needs of individuals experiencing homelessness and housing instability in Bellevue.

Stephanie Martinez, Homelessness Outreach Coordinator, presented photos of vehicle residences and encampments in Bellevue. She said that domestic violence is one of the leading causes of homelessness for women and children in King County. Additional causes include the lack of affordable housing, lack of living wages, and lack of housing and programs for individuals released from jail or prison.

Ms. Martinez said approximately 11,751 individuals were experiencing homelessness during the annual count in early 2020, with 57 percent unsheltered. Approximately 1,032 individuals experienced homelessness in 2020 in Bellevue, and 43 percent were unsheltered. The Bellevue School District (BSD) reported 375 students living in homelessness during the 2020-2021 school year. Ms. Martinez described how homelessness disproportionately impacts people of color.

Ms. Martinez described the City's efforts to address homelessness: 1) shelters, transitional housing and affordable housing programs, 2) compassionate enforcement, and 3) funding to organizations offering supportive services for individuals experiencing homelessness and in crisis. The City's homelessness outreach program involves direct service and outreach, internal and external coordination, projects and new opportunities, regional coordination, and community engagement.

Ms. Martinez described staff's outreach efforts to earn trust, identify individual needs and to help direct individuals toward housing and services. She noted the coordination among City departments (Fire, Parks, Police, Transportation, Utilities) to address issues and needs related to homelessness. She said a range of housing types and solutions are needed to advance the City's efforts to address and prevent homelessness. Ms. Martinez said she coordinates with her counterparts in other cities as well as the King County Regional Homelessness Authority.

Ms. Martinez noted that the public may report situations or concerns involving homelessness (e.g., encampments, individuals in distress) through the My Bellevue app. She highlighted a number of success stories of individuals who have been helped through Congregations for the Homeless (CFH), The Sophia Way, and others. She described her coordination with other agencies to provide access to needed programs and services for individuals experiencing homelessness. Ms. Martinez helped to permanently or temporarily house 29 individuals in 2020 and 18 individuals so far this year.

Ms. Martinez said there are limited places for individuals to stabilize until they can access permanent housing. She noted safe parking programs in Redmond and Kirkland to provide temporary stability while individuals are provided with access to a case manager and social services. She commented on the importance of investing in deep housing affordability and the

prevention of homelessness. She said there is limited permanent housing with supportive services for low-income clients. Ms. Martinez said Bellevue has approximately 335 regulated housing units serving households at 0-30 percent area median income (AMI). In 2017, 5,670 households in Bellevue had incomes in the 0-30 percent AMI range.

Ms. Martinez said staff continues to enhance public outreach through social media and the *It's Your City* newsletter. Additional initiatives will move forward through the implementation of HB 1590 funding programs and projects for housing and housing related services. Ms. Martinez noted that staff is exploring opportunities in Bellevue for safe parking programs and on-site supportive services.

Councilmember Barksdale thanked Ms. Martinez for all of her work with the community. Mr. Barksdale encouraged efforts to connect housed individuals with their unhoused neighbors.

Responding to Mr. Barksdale, Deputy City Manager Kate Berens said staff will schedule an update for the Council by October regarding the data to be provided by the King County Regional Homelessness Authority.

Councilmember Robertson noted her ongoing interest in the number of people living outside in Bellevue. She said residents have expressed concern regarding tents along public trails. She said the presentation did not mention addiction or mental illness as root issues related to homelessness. She wants to ensure that a portion of HB 1590 funds are used to provide behavioral health treatment and services.

Ms. Martinez acknowledged that she did not mention addiction or mental illness but they were referenced on one of her slides as a cause and/or consequence of homelessness. She confirmed that HB 1590 monies will be used for both capital needs and services. She concurred with the need to fully quantify the number of individuals living outside, in vehicles, in shelters or otherwise unhoused in Bellevue. She suggested that a recount of vehicle residences will be completed as staff explores the potential for a safe parking program.

Councilmember Zahn thanked staff for their work in the community and with other cities and agencies. She asked whether staffing is adequate to support the City's homelessness outreach. She expressed support for exploring a safe parking program, noting that a safe parking lot is provided at a church in her neighborhood. She described meeting two Bellevue College students at The Sophia Way's day center who were grateful to have a vehicle to live in instead of staying outside.

Ms. Berens said the City has authorized more on-the-ground assistance for Ms. Martinez, who is also working with staff related to the HB 1590 program and the potential for a safe parking program. Ms. Berens suggested that overall staff resources can be reevaluated through the budget process. She said staff is currently updating the City's procedures regarding vehicle residency. Ms. Martinez noted continued efforts to improve communications and outreach to the community.

Deputy Mayor Nieuwenhuis noted that staff's presentation highlighted the complexity of the issue of homelessness. He concurred with Councilmember Robertson's interest in the number of individuals in Bellevue in need of housing and services. He suggested expediting the study of a safe parking program given the urgent need for parking facilities. Mr. Miyake said staff is working toward launching a program by the end of the year.

Mr. Nieuwenhuis said he has heard concerns from the community about King County's purchase of the Redmond Silver Cloud Inn for permanent supportive housing. Ms. Berens confirmed that King County has purchased eight or nine motels recently to meet the urgent housing demand. The Silver Cloud Inn will provide 144 units of permanent supportive housing for people earning 0-30 percent AMI, including disabled individuals. Ms. Berens said King County has not yet finalized its request for proposal (RFP) to recruit an operator for the property. She said the County is committed to working with residents and the community to determine what will work best for the facility and the neighborhood. The City is working with staff from the City of Redmond and from King County to coordinate communications.

Councilmember Stokes encouraged efforts to prevent homelessness and noted the opportunities for funding housing and related services through HB 1590 tax revenues. He thanked staff for their work and the presentation. Mr. Stokes expressed support for continued efforts to urgently address homelessness. Ms. Martinez concurred with the importance of a proactive approach to homelessness prevention.

Councilmember Lee thanked Ms. Martinez for her work in the community. He commended staff for being proactive and focused on working toward preventing homelessness. He expressed support for considering additional resources to achieve the City's objectives. He commented on the importance of having the community's support in addressing homelessness.

Mayor Robinson said she heard support among Councilmembers to explore the potential for a safe parking program. She noted the Council's interest in statistics related to homelessness in Bellevue. She asked how the City defines success in terms of working to address homelessness.

Mayor Robinson said that only 10 percent of the housing in Bellevue is affordable to a family of four earning less than \$80,000 annually. She noted the urgent need for housing serving households at the lowest income levels and up to 80 percent AMI. She said that children who do not have stable housing have difficulty achieving the appropriate academic milestones. She noted her involvement with the Mental Illness and Drug Dependency (MIDD) oversight committee, which demonstrates that housing is critical before individuals can successfully address other challenges in their lives.

Responding to Ms. Robinson, Ms. Martinez confirmed that even brief homelessness is emotionally challenging. Ms. Martinez said supportive services and case management are critical to keeping people in housing and stable.

Mayor Robinson thanked Ms. Martinez for her work and noted the Council's support of her efforts. Ms. Robinson said that preventing homelessness and fixing homelessness involve

different issues and solutions. She expressed support for safe parking areas to facilitate the rapid rehousing of individuals and families.

Ms. Berens highlighted the City's efforts to address housing and homelessness, including recent planning for the implementation of the HB 1590 work program. She thanked Ms. Martinez for her work and noted that it can take dozens of contacts with an individual before they will accept housing and help. Ms. Berens expressed support for considering whether a safe parking program has a role in Bellevue's overall approach to homelessness and housing.

At 7:45 p.m., Mayor Robinson declared a short break. The meeting resumed at 7:57 p.m.

(c) Cultural and Economic Development Quarterly Update

City Manager Miyake introduced staff's quarterly update regarding cultural and economic development activities and noted that the last update was held on May 24, 2021.

Jesse Canedo, Assistant Director, Community Development Department, said tonight's update covers the second quarter of 2021, and the third quarter report will be provided in mid-October. He said the economy is slowly reopening and federal funding will continue to help small businesses.

Philippa Marsh, Economic Development Manager, said that second quarter unemployment in Bellevue was stable with a continued unemployment rate from the first quarter of 4.3 percent. Despite a slight increase during the second quarter, commercial real estate vacancies are anticipated to improve during the third quarter. Hotel occupancy rates and small businesses are beginning to recover toward pre-pandemic levels.

Ms. Marsh noted the City's work with partners across the region for a strategic, coordinated and equitable economic recovery. She said Mayor Robinson and Councilmember Lee participated in the Greater Seattle Partners' (GSP) effort to develop an equitable and inclusive regional economic recovery framework known as the Partners for Prosperity Plan. She noted the upcoming Startup 425 Booster Digital Marketing workshop scheduled for September 25 to help small businesses enhance their digital presence.

Ms. Marsh highlighted the City's efforts to provide rent relief for small businesses. She said that three-quarters of small business respondents said they found it difficult or very difficult to afford their commercial rent. More than half of the businesses indicated that they had a debt load of 25 percent or higher over the previous year. Ms. Marsh recalled that the Council previously authorized \$500,000 of the City's federal COVID-related funding to provide rent relief grants to small businesses. The program is anticipated to launch the week of September 20, and the application and grant information will be provided in a number of languages.

Ms. Marsh said the technology industry remains strong and continues to grow in Bellevue. Office space is developing around transit facilities, especially in the Spring District. Ms. Marsh said Chewy.com, based in Florida, recently chose Bellevue as its west coast engineering outpost and will provide several hundred jobs. Gaming companies are growing as well.

Mr. Canedo recalled that the City applied through the Washington State Innovation Cluster Accelerator Program for the designation of an Innovation Partnership Zone in Bellevue to accelerate the growth of 5G startup companies. The 5G Innovation Partnership Zone is applying for a grant and will be collocated with the Global Innovation Exchange (GIX) in the Spring District.

Mr. Canedo said that employment in Bellevue is projected to reach 230,000 jobs by 2044. He said Bellevue could become the third largest employment center in the Pacific Northwest by 2030 following Seattle and Vancouver, B.C. He acknowledged the challenge of providing housing at all income levels in Bellevue and across the region. He said staff will provide a report in November regarding this year's biannual business survey. He noted that businesses continue to identify housing as a priority.

Mr. Canedo highlighted a number of commercial transactions throughout Bellevue, noting that the Eastside continues to be a safe haven for real estate investment. He noted increasing development along the Sound Transit East Link light rail alignment.

Ms. Marsh described a state program enabling hotels to add a special assessment on room rates to support tourism activity. The concept was supported in the Destination Development Plan to foster the development of a tourism event and festival incubator program. Visit Bellevue is leading the work with the consultant, and early feedback from hotels indicates support for the program. Ms. Marsh said that City Council approval will be required for the creation of a Tourism Promotion Area (TPA) to enable the special assessment.

Ms. Marsh highlighted the continuation of the Al Fresco dining program and the Bellwether Art Festival through September. She said the Bellevue Downtown Association (BDA) will release its strategic plan this fall. City staff will work to develop the workforce navigation program funded by the Council.

Mayor Robinson thanked staff for the update.

Councilmember Lee said he serves on the Central Puget Sound Economic Development District Board, which is working to develop policies for local governments. He noted his ongoing interest in technology and the need to address issues like child care and housing.

Councilmember Stokes thanked staff for the update. He noted his interest in the availability of affordable space for arts and culture organizations and activities. He thanked staff for their work with the business community.

Mr. Canedo noted that the City recently filled the arts community manager position.

Deputy Mayor Nieuwenhuis said the 4.3 percent unemployment rate in Bellevue is probably better than similar-sized cities. He expressed concern regarding hotel business levels, especially given renewed restrictions in some areas related to the COVID Delta variant. He expressed support for the 5G innovation lab program. He said he would love to see an extension of the Al

Fresco dining program into the fall. He expressed concern regarding the lack of child care options and solutions. Mr. Nieuwenhuis thanked Mr. Canedo and Ms. Marsh for their work.

Mr. Canedo said the City is working with restaurants that would like to extend outdoor dining into the winter months. He acknowledged the challenges related to child care and its role in the economic recovery of the region. He said Bellevue's unemployment rate is the lowest among the large cities in the Puget Sound region. Ms. Marsh noted that leisure travel is beginning to recover. She highlighted efforts to develop child care resources and training.

Councilmember Zahn thanked staff for the presentation and said it made her think of the concepts of inclusive economy and equitable communities. She said that elements of the Partners for Prosperity Plan include health care expansion and incubator programs. She wondered whether there is an opportunity to partner with Bellevue College for programs in child care and early development. She encouraged assistance to community-based organizations to compete for grant funding.

Councilmember Zahn suggested that the updated projections for job growth place even more pressure on the need for housing in general, as well as for affordable housing. She wondered whether there are partners, particularly in communities of color, that the City has not yet reached.

Mr. Canedo said the City has one staff person who dedicates one-third to one-half of their time working with community partners to help them apply for grants. He noted plans to hire a workforce specialist and an additional business retention specialist to increase staff's capacity to work with community partners.

Responding to Ms. Zahn about partnering with Bellevue College, Ms. Marsh said that Startup 425 programming includes the innovation lab partnership with Bellevue College focusing on minority and women-owned businesses. Ms. Zahn suggested that mental and behavioral health might be another area for partnerships with Bellevue College.

Councilmember Robertson concurred with her colleagues regarding the importance of the availability of child care. She requested an update regarding the implementation of 5G technology in Bellevue. She emphasized the importance of providing sufficient housing to support job growth.

Ms. Robertson said she reviewed state law regarding the development of a Tourism Promotion Area (TPA). She expressed an interest in an analysis of the impact of a TPA fee on hotel demand. She said revenues from the existing transient occupancy tax (hotel/motel tax) have been significantly impacted by the pandemic.

Noting major commercial real estate transactions in Bellevue, Councilmember Robertson asked about the impact on real estate excise tax (REET) revenues. She said REET funds may be used for capital investments, including parks, recreation facilities and aquatic centers.

Mr. Canedo said staff will continue to update the Council regarding the proposed TPA. He noted that the majority of Bellevue hotels would need to support the concept before legislation would be proposed for the Council's consideration.

Ms. Berens said staff will work to streamline the 5G permitting process based on the City's experience with providers to date. She said staff will follow up with details regarding REET collections.

Councilmember Barksdale expressed his support for child care providers and options, including in both the downtown and neighborhoods. He asked whether the City is working with employers regarding their return to office and work from home approaches. He asked whether there are efforts to attract residents who are able to work from anywhere. He asked whether Visit Bellevue's marketing efforts reflect broad diversity.

Mr. Canedo acknowledged the importance of returning employees to offices to support surrounding restaurants, retail businesses, and other services. He said the City continues to work with Visit Bellevue and the Bellevue Downtown Association to address related issues including tourism.

Councilmember Barksdale encouraged the development of a long-term strategy to attract and keep small businesses in Bellevue. Mr. Canedo said the hiring of a new business retention specialist will improve staff's capacity for continuing to work with small businesses.

11. Land Use: None.
12. Other Ordinances, Resolution, and Motions: None.
13. Unfinished Business: None.
14. New Business: None.
15. Executive Session: None.
16. Adjournment

At 9:00 p.m., Mayor Robinson declared the meeting adjourned.

Charmaine Arredondo, CMC
City Clerk

/kaw