

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of Amendment 1 to the Professional Services Agreement with M. Arthur Gensler Jr. & Associates (Gensler), in an amount not to exceed \$122,200, plus all applicable taxes, for Phase 2 of workplace strategy consulting and design services.

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Finance & Asset Management Department

EXECUTIVE SUMMARY

This Resolution authorizes execution of Amendment 1 to the professional services agreement with M. Arthur Gensler Jr. & Associates (Gensler) for workplace strategy consulting and design services for schematic design of the Bellevue City Hall office space to maximize the use of the City's office space, including potential solutions that will allow for expansion/contraction of teams to support shifting business needs.

RECOMMENDATION

Move to adopt Resolution No. 10012

BACKGROUND/ANALYSIS

In 2020, M. Arthur Gensler Jr. & Associates (Gensler) was hired to evaluate and report on the impacts associated with headcount and productivity requirements (growth) within City Hall for the period of 2021-2030. Before COVID-19, eight out of thirteen departments exceeded the seating capacity based on current space allocation standards. In Phase 1, Gensler developed recommendations for changes to the City's workspace to maximize the use of office space.

This contract amendment allows the City to complete Phase 2 of the project, which includes engagement with City staff, visioning and concept development, and design of the Bellevue City Hall office space to accommodate growth based on the findings from the Phase 1 process undertaken in 2020.

POLICY & FISCAL IMPACTS**Policy Impact**

City policy provides that professional services contracts in excess of \$90,000 require Council approval.

Fiscal Impact

Approval of this action obligates the City to pay up to \$122,200, plus all applicable taxes, for professional services with Arthur Gensler Jr. & Associates (Gensler) for strategy consulting and design services. This amount represents a \$76,000 increase to the initial contract.

Original Contract (Phase 1, completed)	\$ 46,200
Amendment 1	<u>\$ 76,000</u>
New Contract Total Amount	\$122,200

This expenditure was anticipated, and sufficient funding exists within the 2021-2022 adopted Capital Investment Program (CIP Plan No. G-113, Facility Operations Major Maintenance Plan) budget to fully fund the increase to this contract.

OPTIONS

1. Adopt the Resolution authorizing execution of Amendment 1 to the Professional Services Agreement with M. Arthur Gensler Jr. & Associates (Gensler), in an amount not to exceed \$122,200, plus all applicable taxes, for Phase 2 of workplace strategy consulting and design services.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

- A. CIP Project Description
Proposed Resolution No. 10012

AVAILABLE IN COUNCIL LIBRARY

Amendment 1 to the Agreement for Professional Services Contract