

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of a Professional Services Agreement with Nelson\Nygaard, Inc., in an amount not to exceed \$247,786, plus all applicable taxes, to provide consultant services to the City of Bellevue to support the development of a Curb Management Plan.

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EXECUTIVE SUMMARY

Bellevue's Curb Management Plan (CMP) will establish new policies, principles, and guidance on how curb areas should be planned for, managed, maintained, and operated over time. The consultant team will support the creation of the CMP in the form of planning and engineering technical support, graphic design, public engagement assistance, content development, and other related deliverables as needed.

RECOMMENDATION

Move to adopt Resolution No. 10017

BACKGROUND/ANALYSIS

In the last decade, Bellevue's rapid growth has been coupled with a changing mobility landscape and evolving perspectives of public space. New mobility options, such as app-based rideshare, micromobility, and employer shuttles, have placed new burdens along street curbside areas that have been traditionally reserved for on-street parking, dedicated travel lanes, bike lanes, and bus stops. The exponential rise in online shopping has resulted in increased urban freight activity that also demands curb space for safe and effective deliveries. Additionally, the COVID-19 pandemic inspired fresh approaches to curbside functionality in the form of on-street dining areas and curbside food pickup zones.

As mobility solutions and placemaking strategies evolve and proliferate, better organizational frameworks will be needed to properly manage curb areas. Additionally, more refined curb management practices will be needed to support high-use curbside areas near stations along the upcoming East Link Light Rail corridor. These refined curb management approaches will also support multimodal travel behaviors as well as recent pilot efforts to test curbside technology and placemaking solutions.

This professional services agreement will provide engineering and planning support services to assist in the development of the Curb Management Plan. The anticipated scope of services includes: supplying project management and public engagement support; evaluating existing curbside conditions, operations and processes; evaluating the future operational costs of managing the curb and performing financial analysis for curbside pricing programs; cultivating a context-based curbside usage prioritization framework; preparing a public-facing curbside playbook; and compiling a final CMP document.

A notice of the request for qualifications (RFQ No. 21076) was published in *The Seattle Times* and *The Seattle Daily Journal of Commerce* on August 10 and 17, 2021. Seven firms submitted proposals. After reviewing all proposals, the City selected Nelson\Nygaard to provide support services.

The selection criteria used to evaluate the proposals included:

- Broad transportation planning and curbside management qualifications within team, including demonstrated experience in the development of curbside policies, practices, and frameworks.
- Relevance and direct applicability of selected project examples.
- Understanding of project context, intent, scope of work, deliverables, and client needs.
- Demonstrated ability to complete tasks within timeline of project.
- Overall quality, clarity, responsiveness and completeness of submittal.
- Proven experience in multimodal curb pricing analyses for a broad geography.
- Discussion and ideas offered toward critical issues, opportunities, and challenges.
- Proven experience in placemaking and urban design concepts within public right-of-way spaces.
- Reference checks on past similar work.

Nelson\Nygaard was selected due to the quality of their project team, promising track record for public and stakeholder engagement, and relevant experience on national curb management projects.

POLICY & FISCAL IMPACTS

Policy Impact

Various disparate curb-specific policies have helped guide operational procedures within public right-of-way for many years. Policies that articulate intent and direction for curb management include:

S-DT-157.1: Add new permanent on-street parking spaces in high-opportunity locations that meet engineering standards for traffic safety.

S-DT-157.2: Explore adding temporary on-street parking spaces for use during off-peak hours.

S-DT-157.3: Consider developing a proposal to implement a pay for on-street parking program.

S-DT-135: Provide space within or near Downtown for bus layovers and other bus transit facilities needed to support projected levels of transit service.

TR-128: Provide for curbside space to accommodate small-scale parcel delivery and loading through development review.

TR-143: Provide curbside spaces for electric vehicle charging stations where on-street parking is allowed.

In October 2018 Council adopted an *Interest Statement for Smart Mobility* in support of the *Smart Mobility Plan* to identify the guiding principles for the introduction of smart mobility technologies. Utilizing curb management technologies and solutions is identified as a strategy within the *Smart Mobility Plan*.

Additionally, curbside management is identified as a strategy to better manage parking, load zones, zero-emission vehicles, and electric vehicle infrastructure within the Council-adopted *Environmental Stewardship Plan*.

Bellevue City Code

BCC 4.28.030(B)(1): The City has promulgated policies, standards, and operational procedures that support open, fair, and transparent procurement of goods and services in accordance with all applicable laws. Such policies, standards and procedures may define the levels of authority pertaining to review and approval of contract change orders and shall be followed by all City departments.

BCC 4.28.040(I): City Council approval is required for contracts greater than \$90,000.

Fiscal Impact

This action will obligate the City to a maximum of \$247,786, plus all applicable taxes, with Nelson\Nygaard, to assist in the development of a Curb Management Plan for the City. Sufficient funds exist in the 2021-2022 Transportation General Fund budget and the East Link Analysis and Development project budget (CIP Plan No. PW-R-159) to fully fund this contract.

OPTIONS

1. Adopt the Resolution authorizing the execution of a Professional Services Agreement with Nelson\Nygaard, Inc., in an amount not to exceed \$247,786, plus all applicable taxes, to provide consultant services to the City of Bellevue to support the development of a Curb Management Plan.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

- A. CIP Project Description (PW-R-159)
Proposed Resolution No. 10017

AVAILABLE IN COUNCIL LIBRARY

Professional Services Agreement