

The Human Services Commission approved these minutes on March 17, 2021

CITY OF BELLEVUE
HUMAN SERVICES COMMISSION
MINUTES

February 17, 2021
6:00 p.m.

Bellevue City Hall
City Council Conference Room 1E-113

COMMISSIONERS PRESENT: Chairperson Kline, Commissioners Ma, Mansfield, McClure, Mercer

COMMISSIONERS ABSENT: Commissioners Amirfaiz, Piper

STAFF PRESENT: Alex O'Reilly, Dee Dee Catalano, Christy Stangland, Toni Esparza, Department of Parks and Community Services; Major Mark Tarantino, Police Department

GUEST SPEAKERS: None

RECORDING SECRETARY: Gerry Lindsay

1. CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Chair Kline who presided.

2. ROLL CALL

Upon the call of the roll, all Commissioners were present with the exception of Commissioners Amirfaiz and Piper, both of whom were excused.

Chair Kline stated that because in-person meetings are prohibited by the Governor's emergency order, the Commission will be holding its meetings remotely for an unknown period of time. As a result, the Commission's by-laws regarding remote participation and the order of business were suspended until such time as meetings were no longer being held remotely.

3. APPROVAL OF MINUTES

A. January 20, 2021

A motion to approve the minutes as submitted was made by Commissioner Ma. The motion was seconded by Commissioner Mercer and the motion carried unanimously.

4. ORAL AND WRITTEN COMMUNICATIONS – None

5. COMMUNICATIONS FROM CITY COUNCIL, COMMUNITY COUNCIL, BOARDS AND COMMISSIONS – None

6. STAFF AND COMMISSIONER REPORTS – None

7. INFORMATION FOR THE COMMISSION

A. CDBG-CV3 Application Review and Preliminary Funding Recommendations

Human Services Manager Alex O'Reilly noted that 13 applications were received for the CDBG-CV3 funds. She said funding level recommendations are needed by the Commission in order to proceed with a March 2 public hearing. The Commission's final vote on the recommendations will follow and be forwarded to the City Council for review on March 22.

Chair Kline noted that several of the agencies that submitted applications have not previously received CDBG funds, leaving open the question of whether or not they have the ability to deal with the funds. She asked what issues are of concern to the staff in terms of handling CDBG funds, and the impacts to the city if there are problems. Grant Coordinator Dee Dee Catalano said one issue is the ability of an agency to do everything that needs to be done. For an activity to be eligible for CDBG funds, one thing that must be done is income verification given that the funds can only be used for low- and moderate-income households or individuals. The income documentation must both be collected and retained. A couple of the agencies that applied for the CDBG-CV3 funds have not in the past required any income verification. A certain level of administrative ability is required, including financially tracking grants in accord with a regulation called 2CFR Part 200, something that can be a heavy lift, especially for smaller agencies. Should any activity funded with CDBG dollars be found to be ineligible under the regulations, the city could have to pay back the funds from the general fund.

Chair Kline asked the requirement for 51 percent of the clients to be low income is for the agency as a whole or for the clients that would be receiving the CDBG-CV3 funds. Ms. Catalano said it would be the latter. Chair Kline asked if the clients have to be low income to begin with, or if they could be low income as a result of losing their jobs because of Covid-19. Ms. Catalano said they must be low income at the time their income verification documents are checked. She added that prior CDBG funding is encouraged, though not required, by HUD for programs or agencies under consideration for funding.

Ms. Catalano said CDBG-CV funds are different from regular CDBG funds in that they must be used to prevent, prepare for or respond to the Coronavirus. They must adhere to all other CDBG rules.

Ms. Catalano said the amount requested from 4 Tomorrow was for \$100,000. She noted that the agency has no CDBG experience. In 2020 Kirkland gave the India Association of Western Washington Cares Act funds, and 4 Tomorrow partnered with them to help with rental assistance.

Catholic Community Services operates the emergency assistance program funded by the city with general fund dollars. The agency received CV funding from Auburn in 2020, and has been granted CV funding for 2021 by Federal Way and Burien. The agency has a lot of experience with CDBG funds. Their request is for \$115,908.

Centro Cultural Mexicano has also applied for rental assistance funding in the amount of \$250,000. The agency has no CDBG administrative experience. They serve Latino and Spanish-speaking households and residents.

Hopelink's financial assistance program is also funded by the city with general fund dollars. Their request is for \$100,000 and their focus is on serving low-income households at 50 percent of area median income or below.

India Association of Western Washington applied for \$150,000 for its rental assistance program. The agency received some of the initial CDBG-CV funding in 2020 for rental

assistance in the amount of \$100,000.

The Imagine Housing application seeks funding for rental assistance for their housing residents. Their request totals \$268,755. The agency is funded by the city with general fund dollars for resident services but not for rental assistance. They do have experience with CDBG funding for capital projects.

Ms. Catalano said some concerns have been voiced by several community advocates about the management practices of Imagine Housing. Their new executive director has been responsive to questions and concerns and has indicated his intent to address the concerns. Ms. O'Reilly added that some of the concerns raised by residents included a severe lack of maintenance of some buildings. Imagine Housing has a number of residential sites around east King County, including three in Bellevue. The rental assistance request, if granted, would only go to Bellevue residents. There were also some difficulties expressed by residents that rental assistance funds received were not applied in a timely manner. There were also complaints made related to issues with the management company hired by Imagine Housing; the executive director and chief operations officer are now working with the management company to improve communications with residents and to improve teamwork with those who serve as social services case managers. Because the program will only serve the low-income residents of their facilities, income verification is not required by HUD.

Ms. Catalano noted that Solid Ground has applied for \$151,050. She said the agency is funded with Bellevue general fund dollars and the agency has experience managing CDBG funds. In March 2020 the Council allocated additional funding totaling \$90,000 to five agencies to provide emergency financial assistance, and Solid Ground was one of them. The agency, however, experienced a lot of difficulty spending the money on Bellevue residents. Ultimately, and at the request of Solid Ground, about \$35,000 of their funding was reallocated to Lifewire for its emergency financial assistance program.

The Salvation Army application seeks \$200,000 for rental assistance. The agency does receive general fund dollars. There were some reporting issues in 2020 for their general fund grant, in part due to a lot of staff turnover. Ms. Catalano said she voiced her concerns about dealing with CDBG dollars to the person who submitted the application. The answer given was that the Salvation Army headquarters assigns an accountant and someone from their finance division to any local jurisdiction that receives CDBG funds to help administer them.

The YMCA of Greater Seattle, which submitted a request for \$350,000 for rental assistance, certainly has extensive CDBG experience. Their intent is to focus particularly on families and young adults.

Ms. Catalano said the Feed the Need program operated by AmPowering submitted an application seeking \$75,000 for their food program. While their overall program includes a number of elements, the one activity that would be eligible for CDBG funds is their popup food bank. The agency does not normally document client incomes but has indicated a willingness to work on new procedures to do so. They have no experience with federal grants but they are eager to do what needs to be done. The agency is quite small.

Congregations for the Homeless applied for \$75,000 for its food assistance program. The agency does have CDBG experience. Under normal circumstances, volunteers provide food for the shelter, but under the pandemic that is not allowed. There are also some medically fragile men housed in hotel rooms and food is delivered to them.

The YMCA of Greater Seattle also applied in the food category. They are seeking \$204,953 for contactless food box delivery. Because the program serves only the residents of King

County Housing Authority properties, income documentation is not required under the HUD rules. The agency has a lot of CDBG experience.

Three applications were received in the mental health/behavioral health category. Congregations for the Homeless submitted an application seeking \$72,000 to hire a behavioral health specialist to focus on men in their shelter who are experiencing issues with PTSD. The HUD representative indicated that if the mental health/behavioral health needs can be shown to have increased during the pandemic in the state and the county, the program would be eligible for CDBG funds. She added that there are studies and articles extant to back that up.

HERO House NW applied for \$25,000 for their in-house transportation program to increase their ability to pick up their clubhouse members or potential members at their homes, a need which has arisen due to transit service reductions. By virtue of being isolated and not able to come to the clubhouse, client behavioral health issues have worsened.

India Association of Western Washington submitted an application seeking \$50,000 for its behavioral health support groups for the East Asian community adults and teens. The agency reports having experienced a large increase in the need for mental health services during the pandemic. The services would be provided by contract mental health professionals in the form of one-on-one counseling where group sessions are not sufficient.

Commissioner McClure noted that the applications fall into three different categories. She asked if the Commission might want to consider allocating a specific percentage of the total funds available to each category, or consider the risks associated with funding some of the smaller organizations. Chair Kline agreed those issues should be discussed. For the first round of the discussion she proposed simply allowing the Commissioners to raise any general observations about the applications.

Commissioner Ma said he would find it difficult to take the approach of assigning a percentage to each category.

Commissioner Mercer noted that the Commission has expressed a desire to find ways to fund smaller agencies. She stated, however, that CDBG is a completely different set of funds and likely is not the place to try funding smaller agencies. She added that her preference would be to allocate funds to organizations lacking CDBG experience only if the Commission feels a particular program fills a particular gap.

Ms. Catalano said she was not averse to allocating CDBG dollars to organizations that have had no experience with CDBG. She stressed that there are risks, however, and the overall conversation about funding smaller agencies was focused on general funds.

Chair Kline asked for discussion of the three applications in the behavioral health category. Commissioner Ma said he was not inclined to support the HERO House application. He said he did not believe it would have the impact needed in the community. For one thing, it is a program focused on transportation. With regard to the other two applications, he said he would support giving both consideration for funding.

Commissioner Mansfield said he had the same concerns about HERO House, particularly in light of the transportation issue. He said he was all for allocating funds to the other two applications.

Chair Kline said she did not read the HERO House application as being for transportation. It does mention transportation and going to pick up clients, but the funds are fully earmarked for hiring a rehabilitation associate.

Ms. Catalano said in her conversation with the HERO House executive director, it was stated that the request was for transportation. The rehabilitation specialists would be running the program and reaching out to those who would be picked up by van and brought to the clubhouse, but the funds would not go to fund a service in the clubhouse. The funding would run the transportation program.

Commissioner Ma added that the primary mission of HERO House is on reconnecting those with behavioral health issues with employment opportunities. He suggested it would not be a wise use of resources to allocate funds to the program. Covid has hit employment hard everywhere and it would be better to focus the resources elsewhere.

Commissioner McClure said she could support all three applications in the category. She said the thing she likes about HERO House is that the transportation element supports the behavioral health element. She agreed, however, that if the main focus is on getting clubhouse members connected with employment, the time is not right.

Commissioner Mercer agreed the HERO House application should not be moved forward.

There was agreement to move forward the applications from Congregations for the Homeless and India Association of Western Washington.

Turning to the food category, Commissioner Mansfield said his concern about the AmPowering popup food bank program would provide only limited services, and whether or not the agency could administer the funds given their size and lack of CDBG experience. He said he had no issues with the other two applications in the category.

Commissioner Mercer concurred, as did Commissioners McClure and Ma.

Chair Kline said she observed from the application that Congregations for the Homeless would not be allocating any of the funds to staff costs; all would be going to food. According to the YMCA application, \$17,752 of the request would go to cover staffing costs. Additionally, the YMCA 15,600 service units listed in the application seems quite high given the number of people living in the King County Housing Authority units. Ms. Catalano pointed out that the service units would include multiple meals to the same clients.

There was agreement to move forward the applications from Congregations for the Homeless and YMCA of Greater Seattle.

Addressing the rent category, Commissioner Ma said he did not support funding the 4 Tomorrow application because of their lack of CDBG experience. He allowed that the program targets a population with serious needs. He recommended, however, taking a chance on the Centro Cultural Mexicano agency. He said he supported moving forward all the rest of the applications. Commissioner Mansfield agreed.

Chair Kline said the number of residents served by Centro Cultural Mexicano was confusing. The number used was 1250, yet in the body of the application the statement was made that the program only served 260 households in 2020. She also pointed out that \$40,000 of their allocation would be earmarked for staff, which is a fairly high percentage. 4 Tomorrow was clear in its application that they would be providing funding to folks that have already gone to other agencies seeking assistance and failed for one reason or another. Hopelink did not list any salary costs. India Association of Western Washington indicated \$60,000 of their total for staffing costs.

Commissioner McClure said she would rule out both 4 Tomorrow and Centro Cultural Mexicano because of their lack of CDBG experience. She said she would move all the rest forward. Both Imagine Housing and Salvation Army have some operational issues, but they present less of a risk.

Chair Kline said it appeared to her from her reading of the Imagine Housing application that the agency would be paying itself. Essentially the application seeks funding to give to their own residents. Additionally, they showed rent in arrears as of January 31 totaling \$33,561, yet the request is for \$268,755. The rents in arrears are owed to Imagine Housing, which seems like a conflict of interest.

Commissioner Ma said he did not necessarily read that as a conflict of issue. The agency is providing affordable housing to residents and needs income to cover their costs. He said it is a good thing that the agency would be able to roll out the funds quickly and easily given that they are all in-house.

Commissioner Mercer said it felt a bit odd to her that the landlord gets to assess the need as to where the rental assistance should go. She said she would prefer to have someone do the evaluations based on true need rather than their perception of their tenants. Ms. Esparza pointed out that Imagine Housing uses Eastside Legal Assistance Program to process their tenant applications for emergency financial assistance.

Commenting on the Centro Cultural Mexicano application, Ms. Catalano said their projection is that they will serve 1250 Bellevue households, each of which could contain more than one resident. Chair Kline asked if the other applicants generally list residents served or households served. She said the YMCA application indicates they will serve only 40 residents, which after salaries would be \$7150 per client. Human Services Planner Christy Stangland suggested the 40 figure could be an error.

Commissioner Mercer recommended moving forward Imagine Housing and Salvation Army and avoid taking a risk with 4 Tomorrow and Centro Cultural Mexicano.

Chair Kline agreed there would be a risk with CDBG funding, but pointed out that both 4 Tomorrow and Centro Cultural Mexicano are focused on a target population with which the Commission has been trying to connect. Both are new agencies that are showing a lot of ambition.

Commissioner Ma said he would pass on 4 Tomorrow based on the staff review comments about the agency's lack of experience. He pointed out that Commissioner Amirfaiz had referenced an organization that had successfully administered a non-CDBG grant even in the face of finding it to be a lot of work. The opportunity exists to help build capacity for a new agency. He agreed the agency works with a highly targeted population that is missed by other groups.

Ms. Catalano said Commissioner Amirfaiz's comments were in regard to her experience at ReWA. She also pointed out that the chart submitted by Commissioner Piper indicated he would forward the Centro Cultural Mexicano application. She agreed that it has been difficult to find agencies to reach Spanish-speaking Latino populations and BIPOC and accordingly it could be worth taking a chance. Centro Cultural Mexicano did receive \$150,000 in CARES Act funding from Redmond whose staff said the agency staff were very responsive and submitted all required paperwork.

Major Tarantino asked if it had to be all or nothing, or if the Commission could decide to fund just a portion of each agency's request. Chair Kline said the Commission is not tied to funding

the full amount of each request.

Ms. O'Reilly said in the email she received from Commissioner Piper outlining his recommendations, he indicated he was a no for 4 Tomorrow, a yes for Centro Cultural Mexicano, was leaning no for AmPowering, a yes for Catholic Community Services, a yes for Congregations for the Homeless behavioral health, a yes for Congregations for the Homeless food, a yes for HERO House, a yes for Hopelink, a yes for India Association of Western Washington rental assistance, a yes for India Association of Western Washington behavioral health, a yes for Imagine Housing, was leaning no for Salvation Army, a no for Solid Ground, a yes for YMCA rental assistance, and a yes for YMCA food.

Commissioner Mercer agreed with moving Centro Cultural Mexicano forward. Commissioner McClure concurred.

There was consensus not to move forward the 4 Tomorrow application.

Commissioner Ma pointed out that the available funding was far outweighed by the requested amounts. He said those applications the Commission chooses to fund should be funded at only a portion of their requests. For Catholic Community Services he suggested \$50,000.

Ms. Catalano stated that CDBG contracts require a lot of staff work on the front and back ends. Funding many of the applications with smaller amounts will mean a lot of CDBG contracts and a lot of staff time managing them. Asked if she had in mind a minimum funding amount that would make the effort worthwhile, she said anything under \$50,000 could be more trouble than it is worth, even for the agency receiving the funding.

Commissioner Mansfield noted the staff report raised a concern regarding whether or not Salvation Army could administer a CDBG grant, even though they have experience, and whether Solid Ground could actually spend funds allotted to them. He added that landing on a dollar amount for each application would be challenging, but said he would support partial funding for Catholic Community Services.

Commissioner McClure said she was a yes on Catholic Community Services, for partial funding. She said she could agree to \$50,000.

Commissioner Mercer commented that Catholic Community Services receives a lot of money from the city and suggested that in opportunity exists to look for some consolidation. She said she would open to starting with partial funding at \$50,000 but would want to return to the application later in the discussion.

Commissioner Ma said he could support awarding \$150,000 to Centro Cultural Mexicano. Commissioner Mansfield agreed, but Commissioner McClure said she was leaning more toward \$100,000. Commissioner Mercer agreed to initially give the application \$150,000 but said she could agree to lower it.

For Hopelink, Commissioner Mansfield suggested between \$50,000 and \$75,000. Commissioner McClure said she was okay with the full request of \$100,000. Commissioners Mercer and Ma along with Chair Kline said they would go with the full \$100,000. Chair Kline pointed out the need to clarify the number of clients Hopelink would serve with the funding.

Commissioner McClure proposed fully funding the India Association of Western Washington food application at \$150,000. She commented that 4 Tomorrow has worked with India Association of Western Washington and may be able to provide some support. Commissioners Ma, Mercer and Mansfield agreed, as did Chair Kline.

With regard to Imagine Housing, Commissioner Mercer said she would fund the application at the \$100,000 level. Commissioner Ma said he would support allocating \$150,000 to the application, noting the benefit of the agency not having much red tape to deal with given how they are structured. Chair Kline reiterated her concern with having the funds going to Imagine Housing to pay rents owed to Imagine Housing. Commissioner Mercer concurred with the concern. Commissioner Ma said he could agree to \$100,000 and Commissioner Mansfield concurred.

Commissioner Ma voiced support for partially funding Solid Ground at the \$75,000 level. Commissioner Mansfield said he was concerned about the agency being able to spend the funds and would recommend no more than half their request, which would be \$75,000. Commissioner Mercer said she leaned toward not funding the application at all given the concern highlighted by Commissioner Mansfield.

Chair Kline noted that Solid Ground has historically been involved with providing rental assistance for Bellevue and she asked what had caused the problem, and if the agency had been able to solve the problem. Ms. Catalano said part of the explanation provided by the agency was that the model for the regular funding they receive from Bellevue is partially subcontracted out to Hopelink and Catholic Community Services, with the balance of the funds given out themselves. Because Hopelink and Catholic Community Services also got an additional \$90,000 from Bellevue in 2020, those agencies will not be accepting a subcontracted amount from Solid Ground. Ms. Catalano said staff believes there is still a large need in the community for rental assistance and it seems odd the agency cannot find enough Bellevue residents to give its \$90,000 to. She said she continued to have reservations about the agency having moved beyond that hurdle.

Chair Kline commented that since Catholic Community Services and Hopelink are both getting some of the funds directly, and since the Commission wants to cut down on the number of contracts, it would be logical to pass on funding Solid Ground. The other Commissioners agreed. Commissioner Mercer pointed out that the Commission has for some time decried the fact that there are too many agencies providing rental assistance, is about to add two more to the list.

Turning to Salvation Army, Commissioner Mercer reiterated her desire to see reduced number of agencies funded to provide rental assistance. She said other agencies on the list target underserved communities and the prudent approach would be not to fund the Salvation Army application. Chair Kline agreed, as did Commissioner Ma who said his decision was in part predicated on the information in the staff report about the agency's process of spending the funds. Commissioners Mansfield and McClure agreed.

Commissioner Mansfield said he was okay with funding the YMCA rental assistance application, but stressed the ask was very large considering the amount of funding available. He said he would recommend funding in the \$150,000 to \$200,000 range. Commissioner Ma said the agency is able to target a different population from those served by Hopelink. He recommended funding at the \$150,000 level. Commissioner McClure agreed with the \$150,000 level and also agreed \$350,000 would be far too much. There was agreement to pencil in \$150,000 for the application.

Turning to the food category, Commissioner Ma suggested full funding for the Congregations for the Homeless application. For the YMCA application he recommended funding at \$100,000. Commissioners Mansfield, Mercer and McClure concurred.

Having indicated she was not feeling well and would need to leave the meeting,

Commissioner Mercer provided her thoughts concerning the behavioral health applications by saying she would support fully funding both Congregations for the Homeless and India Association of Western Washington. She voiced concern that both applications are relatively small and said she would have preferred to see them consolidated into a single contract.

Commissioners Ma and McClure agreed to fully fund both applications in the behavioral health category.

Chair Kline pointed out that the initial allocations exceeded the available funds by \$99,713 and sought direction from the Commissioners for making adjustments. Ms. Catalano pointed out that as proposed, there would be a total of ten contracts.

Commissioner McClure shared the view that the behavioral health applications should remain fully funded and that any adjustments should be made in the rent category. Commissioners Ma and Mansfield concurred.

Commissioner Mansfield said he would be willing to forego funding Catholic Community Services since the city already allocates quite a lot to the agency. Chair Kline reiterated her concerns with Imagine Housing and proposed not funding that application. Commissioner McClure agreed with Chair Kline. Commissioner Ma agreed with the suggestion to not fund Imagine Housing and also proposed moving \$50,000 from YMCA to Catholic Community Services.

Commissioner Mercer questioned why the Commission should be giving more to India Association of Western Washington and Centro Cultural Mexicano instead of seeking to even things out a bit more.

Ms. O'Reilly proposed looking at the application through an equity and cultural lens. She said Centro Cultural Mexicano and India Association of Western Washington have track records of reaching out to BIPOC communities. Ms. Catalano added that one advantage of the two programs offered by Congregations for the Homeless is that HUD assumes certain populations to be in the low- and moderate-income categories. Homelessness is one of those populations, which means income verification is not required.

Commissioner McClure said she liked the fact that two of the three largest agencies in the category support BIPOC communities.

There was consensus not to fund Imagine Housing.

Commissioner McClure agreed with the suggestion of Commissioner Ma to move \$50,000 from YMCA to Catholic Community Services. She said that approach would mean giving almost the same amount to each application, except for the two for which there are equity concerns. Chair Kline pointed out that in fact YMCA does reach different populations from those reached by the other rental assistance programs. Ms. O'Reilly noted the YMCA application talked about targeting young adults and young families, both of which are populations that may face significant barriers in trying to access rental assistance.

Given that explanation, Commissioner McClure said she would leave the \$50,000 with the YMCA. Commissioner Mansfield agreed that other agencies would not be as effective in reaching the young adult and young family populations. Commissioner Ma said his intent for moving funds from YMCA to Catholic Community Services was to make the Catholic Community Services contract more worthwhile in terms of CDBG requirements.

Commissioner Mercer suggested not funding the Catholic Community Services application at

all and distribute the funds to get down to only four agencies. Commissioner Ma said he could agree with that approach, as did Commissioner Mansfield.

Commissioner McClure said her preference would be to take the \$50,000 and give it to YMCA.

Chair Kline and Commissioner Mercer said they were struggling with what rationale would be given for funding Hopelink and not Catholic Community Services. Commissioner Ma noted the YMCA application indicated more African-Americans served with rental assistance than Catholic Community Services. He said he would justify funding Hopelink by noting that the agency serves more clients for a smaller ask. Chair Kline clarified that in fact the Catholic Community Services program will serve 100 with their requested \$115,908, while the Hopelink application is unclear as to whether their program will serve 33 or 63.

Commissioner Mansfield asked if it would make sense to split the funding between the two agencies. Commissioner Ma suggested it would not because of the resources required to process the applications.

Chair Kline pointed out that Hopelink previously received more Covid funds by twice what other agencies received. Ms. Catalano said Hopelink received original CDBG funding in 2020 in the amount of \$106,934. In March of 2020 they received an additional \$90,000 from the general fund along with the other funded emergency financial assistance agencies. They also received \$127,000 from the CARES Act for their food bank. She added that Hopelink did not ask for any staff costs, meaning the full amount of their allocation would be used for financial assistance. Chair Kline said Catholic Community Services indicated that of their requested amount, \$34,772 would go for staffing costs.

Chair Kline asked for comment on the proposal to not funding Catholic Community Services and taking the \$50,000 and giving half to Centro Cultural Mexicano and half to YMCA. Commissioner Ma said that approach would decrease the resources devoted to processing the CDBG regulations and allocating the funds to specific population groups that are underrepresented or underserved. Commissioner McClure said she agreed with not funding Catholic Community Services but would reallocate the funds to the YMCA. There was consensus to accept the suggestion.

For the rent assistance category, the consensus was to fund Centro Cultural Mexicano at \$150,000, Hopelink at \$100,000, India Association of Western Washington at \$150,000, and YMCA at \$200,287.

Ms. Catalano said she would work on and present the rationale to the Commission at its next meeting for final approval along with the proposed allocations.

A motion to approve the preliminary recommendations was made by Commissioner Mansfield. The motion was seconded by Commissioner Ma and the motion carried unanimously.

8. OLD BUSINESS – None
9. NEW BUSINESS – None
10. CONTINUED ORAL COMMUNICATIONS – None
11. ADJOURNMENT

